In welcoming you to study in VCE or VCAL programs I would also like to thank you for making Point Cook Senior your choice for these important final years of compulsory schooling.

At our school we take very seriously the idea that every student deserves every opportunity. To ensure that this is the case, we offer a broad range of programs in every area of study. Whether you future aim is in a trade, university study or further training you will find pathways to those destinations in what we offer at Point Cook Senior.

Selecting a program in Senior Years can be confusing, as there are so many choices and options that it is easy for students and families to get lost in the process. To help you through this time our College offers an extensive and personal course Counselling process which will allow every family extended personal contact with an Advisory teacher and access to expert careers counselling.

Selecting a pathway for senior study is an exciting and rewarding time for students, families and teachers, and I look forward to working closely with you as you plan this next stage of learning and development.

Cheers,

Greg Sperling
Principal
**Glossary of Terms**

- **1 & 2 Units** - Units within a VCE study designed to approximate the Year 11 level of difficulty.
- **3 & 4 Units** - Units within a VCE study designed to approximate the Year 12 level of difficulty.
- **AUSVELS** - Australian curriculum F - 10 learning areas; English, Mathematics, Science & History with the structure of the Victorian Essential Learning Standards.
- **ATAR** - Australian tertiary admission ranking is calculated from a student’s GA/SAT results from all of their studies. It is the primary means of deciding which tertiary courses a student will be offered. Unlike the study score, the ATAR is a means of comparing students across studies, rather than within them.
- **AUTHENTICATION** - This is the procedure observed by both teachers and students in order to attest that work undertaken is genuinely that of the student. The VCAA has produced detailed guidelines outlining how this is to be achieved and includes the teacher sighting drafts of the students’ work at various stages and students attending all classes.
- **CREDIT TRANSFER ARRANGEMENTS** - The gaining of credit from some studies in the VCE/VCAL towards TAFE courses. Credit will be granted to those students who have undertaken an appropriate program that incorporates studies and work requirements directly related to a particular TAFE or University course.
- **CONSIDERATION OF DISADVANTAGE** - Where illness or other factors affect performance, students may seek special consideration. The Victorian Curriculum and Assessment Authority publishes guidelines in relation to Consideration of Disadvantage. Consult with the Program Leader or your Year level leader if you feel your situation warrants consideration of disadvantage.
- **GAT** - The General Achievement Test is a test undertaken by any student enrolled in a Unit 3 and 4 Study. The test, usually conducted in the June exam period, is made up of a writing task and a set of multiple choice questions on general knowledge. While the GAT doesn’t form part of the graduation requirements of the VCE, it is a mechanism employed by the VCAA to ensure that schools are marking School Assessed Tasks to the same standard. If a student’s GA/SAT results disagree with GAT results by a large margin, then the VCAA will review the school’s assessment of tasks in that study and the student’s grades may be altered.
- **OUTCOMES** - Teachers will set tasks that will measure whether a student has satisfied a particular outcome in a subject. All students must meet each Outcome in every subject if they are to gain a pass in that study.
- **PATHWAYS** - Different vocational directions and options which VCE/VCAL students may take as they move through the broad area of education and training.
- **PREREQUISITES** - Are Units that must be passed and included in a student’s ENTER for entry into certain TAFE and Tertiary courses.
- **SBAs** - School Based Apprenticeships. The scheme that allows students to undertake a secondary school certificate while being in paid part time employment and completing a nationally recognised Vocational Education and Training (VET) qualification.
• **SCHOOL ASSESSED COURSE WORK** - (SACs) - A set of assessment tasks that assess students' achievement of VCE Units 3 and 4 outcomes.

• **SEMESTER** - Equivalent to half a school year, or two terms.

• **SCHOOL ASSESSED TASKS – (SATs)** - Assessment Tasks undertaken by students at school and which are set by VCAA and graded by teachers. The marks obtained count towards a student's overall Study Score.

• **SEQUENCE OF UNITS** - Most studies are designed as a sequence of four Units to be taken each Semester over the two years. Units 1 & 2 are normally attempted in Year 11 and can be undertaken as single Units. Units 3 & 4 of a particular study are normally attempted in year 12 and must be taken as a sequence.

• **STUDY** - A sequence of half year Units in a particular curriculum area, for example English, Mathematics, Economics.

• **STUDY DESIGN** - The Study Design describes the Units available within the study and prescribes the objectives, topics, work requirements and assessment tasks. Full description of study designs can be found on the VCAA website.

• **STUDY SCORE** - The Study Score is the numeric score out of 50 that a student receives for each of their Unit 3 & 4 studies (subjects) in the VCE. The GA/SAT grades received for each study as well as exam results determine the Study Score.

• **TAFE** - Technical and Further Education.

• **TERTIARY INSTITUTIONS** - Generally Universities.

• **UNIT** - A Semester length component of a study (subject) representing approximately 100 hours of work, of which about 50-60 hours is class time.

• **VCAA** - The Victorian Curriculum and Assessment Authority - responsible for curriculum, assessment certification and administration of the VCE and VCAL at Years 11 and 12 in Victoria.

• **VCE** - Victorian Certificate of Education.

• **VCAL** - Victorian Certificate of Applied Learning.

• **VELS** - Victorian Education Learning Standards

• **VTAC** - Victorian Tertiary Admissions Centre

• **VQA** - The Victorian Qualifications Authority.
**Attendance**

Students are required to attend all scheduled classes in order to maximize the teaching/learning process and to satisfy the Outcomes. It is necessary that most work is completed during class time to allow authentication.

The Victorian Curriculum and Assessment Authority has published strict guidelines regarding student attendance and provides schools with the option of failing a student in one or more Units if absences are unapproved.

The following conditions relating to student absences are essential to note:

- Students whose attendance falls below 8 sessions/subject/semester in any subject will be deemed to have failed that subject. Absences explained with medical certificates will not be included in the calculation. Consequently, it is strongly recommended that a medical certificate be provided for all absences no later than two days after their return to the College.

- Students who are absent from classes must produce a parental note or preferably a medical certificate to be presented and signed by the student’s Advisory group teacher no later than two days after their return.

- Any absence on the day a major piece of work (e.g. GA/SAC/SAT) is due must be covered by a medical certificate or the work will not be accepted. A note from parents will not suffice.

- It is the College’s prerogative to determine the legitimacy of any explanation. Absence not supported by the appropriate documentation will be treated as an ‘unapproved absence’. Family holidays are generally not regarded as approved absences. Requests for exemption should be made well in advance and will only be granted in extreme circumstances. Appointments made in school hours, which could have been scheduled after hours, will not be approved. Staying home to complete work will be considered an ‘unapproved absence’. Absence from class while at school without the permission of the subject Teacher will be considered as an ‘unapproved absence’.

- Students may be required to make up any time lost as a result of ‘unapproved absences’ and may also face school suspension.

- Any student receiving an N grade because of a breach of the attendance policy will have an opportunity to appeal the decision. The student’s intention to appeal must be received within 5 days of the student receiving the notification of the N result. (See the Program Leader)

**Lateness**

Students are expected to be punctual, and will be marked with an ‘Unapproved Absence’ if late to class.

**Extensions**

Extensions of time for the submission of key tasks is ONLY POSSIBLE UNDER ‘Special Provision’ guidelines. For an extension to be granted, a student will have generally encountered significant hardship due to ill health or personal circumstances. All applications for ‘Special Provision’ are to be made to the Year Level Leader.
**Lost Or Damaged Work**

It is the student’s responsibility to take precautions to ensure that they keep copies of all significant work. Students must ensure that they store their work, including rough drafts and notes, hard copies and electronic copies (e.g. computer files) in a secure place. Students are encouraged to utilise the computer facilities at the College and to back-up their work on suitable media.

**Unsupervised Excursions**

Occasionally, senior students need to complete assignments outside of normal school hours. This may necessitate visits to sites to complete work or interview people at their workplace. When such activities are completed during school hours without the accompaniment of a teacher, the student may be permitted to attend but must follow the procedures for an Unsupervised Excursion. Students will need to obtain the relevant form from their Year Level Leader well in advance. This form requires the permission of the Advisory Teacher, affected teachers, the Assistant Principal and parents.

**Study Score and the ATAR**

The grades and study scores of students who have received special provision are reported on their Statement of Results in the same way as the grades and study scores of other students. The VCAA will report each student’s final study score to the Victorian Tertiary Admissions Centre (VTAC) for the calculation of the ATAR. VTAC will calculate a single ATAR for each student.

**Special Provision**

The policy of Special Provision allows Point Cook Senior to make alternative arrangements for students’ school based assessments where they suffer significant disadvantage. This may include arrangements to allow students to demonstrate their ability to meet the set outcomes and achieve a score for set tasks.

This policy also makes provision for students suffering significant hardships during examination periods. Any special provisions granted to a student will be incorporated into the calculation of the student’s final grades and study score. Applications to VCAA are made via the Program Leader.

All students receive a single study score for each study, regardless of whether or not they are given special provision for their assessments.

**What Special Provision are available for students?**

Students who are affected by illness (physical or psychological), by a disability or impairment (including learning disabilities) or by factors relating to their personal circumstances are eligible to apply for one or more of the following special provisions.

- Special provisions and arrangements for the students learning program.
  
  Point Cook Senior is responsible for determining whether students are eligible for special provisions in their learning program and what these provisions should be.

- Special provisions and arrangements for School-assessed Coursework (SACs) and School-assessed Tasks (SATs).
  
  Our College may approve alternative arrangements to enable students to complete their SACs and SATs. Students must apply to the Assistant Principal for these provisions using the application form available from the Advisory Teacher. Supporting medical and/or other specialist evidence will be required.

  PLEASE NOTE: It is vital that students inform a member of the Advisory Teacher if they believe they are suffering significant hardship that is affecting their studies.
• Special arrangements for VCE examinations
The College may apply to the VCAA for special arrangements for students who, because of illness or disability, are unable to complete their VCE examinations in the same way or under the same conditions as other students.
Applications for Special Examination Arrangements must be accompanied by recent supporting medical or other specialist documentation.
The VCAA will not approve special examination arrangements for students who have a long-term impairment if they have not been given similar arrangements by their school during the year.

• The use of a Derived Examination Score
This provision is for students who are prevented from attending an examination or whose performance on an examination is adversely affected as a result of illness, accident or a personal traumatic event occurring immediately before or during the examination period.
Students must apply for a Derived Examination Score from the Program Leader who will consider their application and make a recommendation to the VCAA.
Students must complete the VCAA application form for a Derived Examination Score and provide independent professional evidence to support the application.

The VCAA will consider each student’s application and may approve or refuse the application. Students granted special provision must meet the requirements for Satisfactory Completion of the VCE, and must be assessed against the same standards as all other students.
The policy does not allow alternative courses of study with standards of achievement that are different from those specified in VCE, VET or VCAL study designs.

Access to Computer Facilities
The College has numerous computer areas throughout. Senior students are encouraged to make use of these facilities providing they do not interfere with other classes and they must first seek permission from the relevant staff member.

Satisfactory Completion of the VCE
In order to successfully complete the VCE, a student must pass 16 Units including:
• At least three Units of English
• At least 3 sequences of Unit 3 & 4 studies other than English.

In order to satisfactorily complete a Unit, students must satisfactorily complete ALL the OUTCOMES for the Unit in accordance with the guidelines set out in the study design. Failure to complete these Outcomes will result in the student receiving an ‘N’ grade for that Unit.
Authentication

It is recognised that in producing work for assessment purposes, students will frequently draw on various forms of assistance. The basic objective of authentication is to ensure that students submit for assessment only work that is their own and that they acknowledge all assistance received.

Rules and Procedures for Students

• Students must ensure that all unacknowledged work submitted for assessment is genuinely their own work.

• Students must acknowledge all resources used. This includes:
  - text and source material,
  - the name(s) and status of any person(s) who provided assistance and the type of assistance provided,
  - Internet and electronic sources.

• Students must not receive undue assistance from any other person in the preparation and submission of work. Acceptable levels of assistance include:
  - The incorporation of ideas or material derived from other sources (e.g. by reading, viewing or note taking) but which have been transformed by the student in a new context.
  - Prompting and general advice from another person or source which leads to refinements and/or self-correction.

• Unacceptable forms of assistance include:
  - Use of, or copying of, another person’s work or other resources without acknowledgment.
  - Actual corrections or improvements made by another person.

• Students must produce appropriate evidence of the development of their work from planning and drafting, through to the final piece of work. This will enable the teacher to monitor/record the development of the work and attest that the work is the student’s.

• Students who knowingly assist other students in a breach of authentication may be penalised.

Occasionally, there will be instances where the authenticity of student work needs to be checked. In particular, teachers must satisfy themselves about the authenticity of any student work that:

• is not typical of other work produced by the student,
• is inconsistent with the teacher's knowledge of the student's ability,
• contains unacknowledged material,
• has not been sighted and monitored by the teacher during its development.

Teachers will not accept such work for assessment until sufficient evidence is available to show that the work is the student’s own. The onus is on the student to provide evidence that the work submitted is their own and was completed in accordance with the VCAA requirements. In order to obtain the necessary evidence, students may be required to:

• provide evidence of the development of the work, for example, drafts,
• discuss the content of the work with the teacher and answer questions to demonstrate their knowledge and understanding of the work,
• provide samples of other work,
• complete, under supervision, a supplementary assessment task (or test) related to the original task,
• attend an interview or complete a test to demonstrate an understanding of the work.
In all instances relating to authentication, students will be interviewed by the Assistant Principal and VCE staff and parents or guardians contacted. If the school is still not satisfied and suspects a substantial breach of Authentication then a formal interview will be conducted. Rules and regulations relating to the interview and panel will be sent to students and parents prior to the interview.

Penalties for breach of rules – Authentication
The principal has the power to:
(i) reprimand a student,
or
(ii) give the student the opportunity to re-submit work if this can occur within the dates designated by the Victorian Curriculum and Assessment Authority,
or
(iii) refuse to accept that part of the work which infringes the rules and base a decision whether to award the work as an N or an S upon the remainder of the work,
or
(iv) refuse to accept any of the work if the infringement is judged by the Principal to merit such a decision, in which case an N will be awarded for the work.

Where work was initially accepted for assessment and a breach of rules has been discovered after the initial assessment has been made, the Principal shall determine which of the above penalties shall be imposed. This may result in a change of the original result from an S to an N in accordance with the above procedure. If an N is awarded, then, as a consequence, an N may be awarded for the Unit concerned.

Notification to the Student
If a decision is made to impose a penalty as described in this section, the Principal must notify the student in writing within 14 days of the decision being made. This notification must include:
• the nature of the Breach of Rules by the student,
• the reasons for a decision being made that a Breach of Rules had occurred and the evidence supporting this,
• the penalty to be imposed,
• advice about the student’s right to appeal to the Victorian Curriculum and Assessment Authority, and
• advice that this appeal must be lodged within 14 days of receipt of notification from the Principal.

Appeals
Students have a right of appeal to the Victorian Curriculum and Assessment Authority against the decision of the Principal if a penalty has been imposed because of a breach of the Victorian Curriculum and Assessment Authority rules set out above. Students may appeal on one or both of two grounds:
• that a breach had not occurred,
• that the penalty was too severe.

Please note
There is no appeal to the Victorian Curriculum and Assessment Authority in the case of a school refusing to accept the late submission of a School Assessed Task or School Assessed Coursework.
Assessment

Students attempting any Unit 1 or 2 subject will be assessed in two formats.

1. OUTCOMES - Satisfactory completion of all Units is based upon mastery of the prescribed Outcomes for each study. These outcomes are judged via assessment tasks as ‘S’ if the student has demonstrated an understanding or ‘N’ if the student has not demonstrated an understanding.

2. GRADED ASSESSMENTS - Performance on each task will be indicated by a letter grade from A+ to E, with UG representing a fail, and NA indicating that the work was not assessed.

Students will be advised by classroom teachers of due dates well in advance.

Changing Subjects

It may be possible for students in Year 11 to change subjects at the end of Semester One. This can only occur with the approval of the classroom teacher, parents and the Assistant Principal. Students seeking a change to their program must complete a ‘Request for Course Modification’ form which is available from the Program Leader. No changes will be made to student programs during the first two weeks of the academic year.

Homework/home Study

Students in Year 11 can expect homework in all of the Units they are attempting. The Study Designs published each year by the Victorian Curriculum and Assessment Authority emphasize that part of the workload for each study needs to be undertaken at home. As a result, teachers will usually provide students with approximately 20 minutes of homework per night which equates to 1 - 2 hours per evening. This may vary at certain stages throughout the year as assessment deadlines and examinations approach.

Home study is different to homework. Home study will need to be undertaken throughout the year in order for students to revise class work. It is vital that they develop a routine of regular home study in order to maximise performance in tests and exams. Home study should be treated as a separate entity to homework. Students should devote at least one hour to home study each night.

Exam Policy

As exams form an integral part of assessment in Units 3 & 4, it is essential that students are adept at preparing and sitting exams. Consequently, the College has a policy where students from Year 10 onwards, sit exams at the end of each Semester. All Unit 1 and 2 teachers will conduct formal examinations in each study area.
Assessment
Students attempting any Unit 3 or 4 subject will be assessed in three formats.

1. SCHOOL ASSESSED COURSEWORK - School Assessed Coursework is used to differentiate between students’ abilities and helps, in conjunction with exams, to determine the ATAR which is the score used for entrance into University or TAFE. Satisfactory completion of all Units is based upon mastery of the prescribed Outcomes for each study. These outcomes are judged via assessment tasks as ‘S’ if the student has demonstrated an understanding or ‘N’ if the student has not demonstrated an understanding.

2. SCHOOL ASSESSED TASKS - Performance on each task will be indicated by a numerical grade with UG representing a fail, and NA indicating that the work was not assessed. Students are expected to complete all set work.

3. EXAMINATIONS - Examinations are held for some studies at the end of Unit 3 and for all studies at the end of Unit 4.

Changing Subjects
Students will be advised by classroom teachers of all due dates well in advance.

In order to successfully complete the VCE, a student must pass 16 Units including:
(i) at least three Units of English/Literature
(ii) at least three sequences of Unit 3 & 4 studies other than English

Students in Year 12 are advised not to change subjects because of criteria (ii) above and must consult with the Program Leader if they are concerned with their program.

Homework/home Study
Students in Year 12 can expect homework in all Units they are attempting. The study designs published each year by the Victorian Curriculum and Assessment Authority emphasize that part of the workload for each study needs to be undertaken at home. As a result, teachers will usually provide students with approximately 30 minutes of homework per night which equates to 2.5 hours per evening. This may vary at certain stages throughout the year as assessment deadlines and examinations approach.

Home study is different to homework. Home study will need to be undertaken throughout the year in order for students to revise class work. It is vital that students develop a routine of regular home study in order to maximise performance in tests and exams. Home study should be treated as a separate entity to homework. Students should devote at least one hour to home study each night.
**Rules for School-Assessed Coursework and School-Assessed Tasks**

The VCAA sets down seven rules which a student must observe when preparing work for assessment. These rules apply to School-assessed Coursework, they are:

1. A student must ensure that all unacknowledged work submitted for assessment is genuinely his/her own.
2. A student must acknowledge all resources used, including:
   - text, websites and source material
   - the name/s and status of any person/s who provided assistance and the type of assistance provided.
3. A student must not receive undue assistance from any other person in the preparation and submission of work.
4. Acceptable levels of assistance include:
   - the incorporation of ideas or material derived from other sources (e.g. by reading, viewing or note taking), but which has been transformed by the student and used in a new context
   - prompting and general advice from another person or source which leads to refinements and/or self-correction.
   Unacceptable forms of assistance include:
   - use of, or copying of, another person’s work or other resources without acknowledgment
   - corrections or improvements made or dictated by another person.
5. A student must not submit the same piece of work for assessment in more than one study or more than once within a study.
6. A student who knowingly assists other students in a breach of rules may be penalised. A student must sign an authentication record for work done outside class at the time of submitting the completed task. This declaration states that all unacknowledged work is the student’s own.
   A student must sign a general declaration that he/she will obey the rules and instructions for the VCE, and accept its disciplinary provisions.
   A student who uses a computer to produce school-assessed work is responsible for ensuring that:
   - there is an alternative system available in case of computer or printer malfunction or unavailability,
   - hard copies of the work in progress are produced regularly to meet drafting and authentication requirements, and
   - each time changes are made, the work is saved onto a back-up file. The back-up file should not be stored with the computer.
**Victorian Certificate of Applied Learning**

VCAL is a Senior Secondary Certificate designed for Year 11 and 12 students, that focuses on applied learning. The VCAL aims to give students generic skills and employability skills that are important for further education, training and employment.

At Year 11, students will be required to complete any English, any Mathematics, Personal Development Skills, a Vocational Education Training (VET) program and one VCE subject.

At Year 12, students will be required to complete Literacy, Numeracy, Personal Development Skills, continue their VET program and Work Related Skills.

The VCAL provides an accredited program in the following four compulsory strands:

1. **Literacy and Numeracy Skills**
   This includes English and Mathematics at an appropriate level for the students, aiming to provide them with the skills that enable progression to work, or further study.
   - Year 11 students will study VCAL Literacy and Numeracy at Foundation and Intermediate level.
   - Year 12 students will study VCAL Literacy and Numeracy at Senior level.

2. **Personal Development Skills**
   This Unit aims to develop skills, knowledge and behaviours that provide improved self confidence, increased self esteem and community involvement.

3. **Work Related Skills**
   The purpose of this Unit is to develop employability skills, knowledge and attitudes valued within community and work environments as a preparation for employment.
   For both years students will be required to complete work experience in the field of the VET program and at Year 12 complete a work placement as part of the Structure Workplace Learning Program.

4. **Industry Specific Skills**
   This Unit develops skills, knowledge and behaviour related to specific industry sectors in the form of a Vocational Education Training course.
Selecting A Program
The VCE is generally completed over two years and at Point Cook Senior students select 5 studies at Year II level and 5 studies at Year 12 level. This allows students to attempt 20 Units in the VCE.

Remember that ...
1. Your VCE program must include English or English Language or a combination of English and Literature.
2. Your VCE program should take into account ability and interest.
3. Your VCE program should provide a range of learning experiences.
4. Your VCE program needs to meet further education prerequisites.
5. Programs may include a combination of VET and VCE studies.

Restrictions
• Students may only choose one study from the Design and Technology Stream. (Textiles or Wood).
• VET studies are generally completed over two years and hence need to be commenced in Year 10 or 11.
• Students may select one VET Study. This will incur a fee and may involve travel and extended hours.
• All Year 11 students will select 5 studies for the year.
• All Year 12 students will select 5 studies for the year.

Languages other than English
Students may complete language studies at a centre other than our school and be granted credit towards their VCE.

Australian Tertiary Admissions Ranking (ATAR)
Students who successfully complete years II & 12 will be awarded the VCE. All coursework and examination results at Year 12 level will contribute to a student’s ATAR.
• ATARs are used by the Victorian Tertiary Admission Centre (VTAC) to rank all students applying for tertiary study.
• The score is accrued from students’ results in English and the next best three studies at Year 12 level.
• A further 10% is included for up to two more studies.
• VET studies can also be included but the weighting varies from study to study.

Rules and Regulations
• Students are required to conform to the requirements of the VCAA while completing the VCE.
• All students are expected to adhere to College guidelines in relation to completion of work, attendance and behaviour.

Orientation Program
An orientation program is held each year for Year 11 & 12 students. This program is used to familiarise students with the requirements of Year 11 & 12 and establish a team spirit that will foster cooperation and commitment.
**Arts/Technology**

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<tr>
<th>English Unit 1 or Eng Lang</th>
<th>Maths Unit 1</th>
<th>Design &amp; Technology Unit 1</th>
<th>Food &amp; Technology Unit 1</th>
<th>Media Unit 1</th>
<th>Studio Art Unit 1</th>
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Pathways: TAFE, University
Careers in: Interior Design, Visual Arts, Trades, Media/TV, Fashion

**Business & Commerce**

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<th>Maths Unit 1</th>
<th>Business Management Unit 1</th>
<th>Accounting Unit 1</th>
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Pathways: TAFE, University
Careers in: Accountancy, Administration, Banking, Marketing, Property

**Humanities**

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<th>Maths Unit 1</th>
<th>Geography Unit 1</th>
<th>Australian &amp; Global Politics Unit 1</th>
<th>Modern History Unit 1</th>
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Pathways: TAFE, University
Careers in: Social work, Public Relations, Journalism, Teaching, Community Services

**Information Technology**

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Pathways: TAFE, University
### Maths/Science

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<thead>
<tr>
<th>Pathways: TAFE, University</th>
<th>Careers in: Medicine, Engineering, Science, Architecture, Manufacturing</th>
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<tr>
<th>English Unit 1 or Eng Lang</th>
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Note: The Maths Course can be made up of General Maths 1 & 2, Further Maths 3 & 4, Maths Methods 1-4, Advanced General Maths 1& 2 and Specialist Maths 3 & 4. See Advisory Teacher and Maths teachers for the combination that suits you best.

### Health Sciences

<table>
<thead>
<tr>
<th>Pathways: TAFE, University</th>
<th>Careers in: Social Services, Nursing, Welfare, Early Childhood Care, Police Studies</th>
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### Performing Arts

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<tr>
<th>Pathways: TAFE, University</th>
<th>Careers in: Musician, Actor, Film &amp; Television, Writer, Theatre</th>
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<tr>
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<th>Maths Unit 1</th>
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### Physical Education/Health

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Pathways: TAFE, University  
Careers in: Marine Research, Aerospace Industries, Agriculture, Food Technology

### Applied Learning

#### Intermediate

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<tr>
<th>Personal Development Skills Unit 1 &amp; 2</th>
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<th>Any Maths Unit 1 &amp; 2</th>
<th>One of: Outdoor Education Industry &amp; Enterprise Food Technology PDT: Textiles PDT: Wood</th>
<th>Industry Specific Skills (VET) Unit 1 &amp; 2</th>
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#### Senior

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Pathways: TAFE, Traineeships, Pre-apprenticeships, Apprenticeships, Employment
Units 1 & 2

Course Outline
The study of Accounting focuses on the financial management of a small business. In Year 11 students will use the single-entry approach to manual recording and will be introduced to use of Information Technology in undertaking various accounting procedures.

Unit 1 - Establishing and Operating a Service Business
This Unit focuses on the accounting and financial management of a small business. Students will be introduced to the processes of gathering, recording and reporting of financial information for use by the owner in a small business. There will also be an introduction to the use of Information and Communications Technologies in undertaking these accounting procedures.

Outcomes: On completion of the Unit students will be able to
- Describe the resources and explain and apply the knowledge and skills necessary to set up a small business.
- Identify, record, report and explain the financial data and information for the owner of a service business using both manual and Information Communication Technologies methods.
- Apply accounting skills to evaluate financial and non-financial information in order to make informed decisions for a small business.

Unit 2 - Accounting for a Trading Business
This Unit focuses on the accounting and financial operations of a sole proprietor trading business. Students will be introduced to an accounting system using the accrual approach for recording and reporting, which recognises the impact of credit transactions.

Outcomes: On completion of the Unit students will be able to
- Record and report financial data and information for a sole trader.
- Record and report financial data and information using an accounting software package (Quickbooks) and explain and evaluate the role of Information Communication Technology in accounting.
- Be able to select and use financial and non-financial information to evaluate a business and suggest strategies that will improve business performance.

Assessment
Satisfactory completion will be based on the achievement of Outcomes.

For Units 1 & 2 these Outcomes are; Investigation and Presentation of a small business; A folio of exercises in relation to the recording, reporting and analysis of accounting information; The ability to describe ways in which Accounting contributes to effective decision making in the form of a report.

Examinations
Students will sit an end of Semester one and two examination.
Units 3 & 4

Course Outline
Both Units 3 & 4 examine the underlying principles and professional practices of accounting. The managerial role of the accountant and the likely future directions in accounting. The double entry system using the accrual basis is emphasised. Students are required to use Information Technology to prepare information for recording and to use the capacity of electronic software to present and interpret the information produced.

Unit 3 - Recording and Reporting for a Trading Business
Units 3 and 4 are designed to be taken as a sequence. Unit 3 focuses on financial accounting for a single activity trading business as operated by a sole trader and emphasises the role of accounting as an information system. Students are introduced to a double entry system using the accrual basis of accounting.

Outcomes: On completion of the Unit students will be able to
• Record financial data into appropriate accounting records using a double entry accrual-based system for a single activity sole trader, and explain related aspects of this accounting system.
• Record balance day adjustments, prepare financial reports and explain related aspects of the accounting system.

Unit 4 - Control and Analysis of Business Performance
This Unit further develops the role of accounting in providing information, with the main focus on accounting information for management. It covers recording and reporting for trading businesses, using perpetual inventory recording and reporting on the accrual basis. Budgeting for cash, financial performance and financial position are also covered in this Unit.

Outcomes: On completion of the Unit students will be able to
• Record and report financial data and information using a double-entry accrual-based system for a single activity sole trader, and explain related aspects of this accounting system.
• Prepare and analyse budgets, evaluate a business using financial and non-financial information and suggest strategies to improve the profitability and liquidity of the business.

Entry
Students must undertake Unit 3 prior to undertaking Unit 4

Assessment
Satisfactory completion will be based on the achievement of Outcomes.

For Units 3 & 4 these Outcomes are equal to 100 Marks. This comprises of:
Unit 3 school-assessed coursework 25%
Unit 4 school-assessed coursework 25%
End of year examination 50%

Examinations
Students will sit an end of year examination.
Units 1 & 2
Course Outline
VCE Australian and Global Politics is the study of contemporary power at both national and global levels. Through this study students explore, explain and evaluate national and global political issues, problems and events, the forces that shape these and responses to them.
Australian Politics is the study of how power is gained and exercised. It considers the significant features of the way politics is practiced in Australia and the opportunities for young Australians to participate.
Global Politics is the study of the political, social, cultural and economic forces that shape interactions between state and non-state actors in the twenty-first century.

Unit 1 - The national citizen
In this unit students are introduced to the study of politics as the exercise of power by individuals, groups and nation-states. Students consider key concepts related to power and influence, types of power, political ideology and values, political involvement and active citizenship. The nature of and philosophical ideas behind democracy are studied, as well as the operation and nature of contemporary Australian representative democracy.

Unit 2 - The global citizen
This unit focuses on the contemporary international community. Students examine their place within this community through considering the debate over the existence of the ‘global citizen’. In Area of Study 1 they explore the myriad ways their lives have been affected by the increased interconnectedness - the global threads - of the world through the process of globalisation. In Area of Study 2, students consider the extent to which the notion of an international community exists, and investigate its ability to manage areas of global cooperation and respond to issues of global conflict and instability.
This unit is concerned with contemporary issues and events.

Assessment
Students must complete the Outcomes throughout each Semester to achieve a satisfactory result

Examinations
All students will sit a Semester one and two examination in Australian and Global Politics
Units 3 & 4
Course Outline
VCE Australian and Global Politics is the study of contemporary power at both national and global levels. Through this study students explore, explain and evaluate national and global political issues, problems and events, the forces that shape these and responses to them.
Australian Politics is the study of how power is gained and exercised. It considers the significant features of the way politics is practiced in Australia and the opportunities for young Australians to participate.
Global Politics is the study of the political, social, cultural and economic forces that shape interactions between state and non-state actors in the twenty-first century.

Unit 3 - Global actors
In this unit students investigate the key global actors in the twenty-first century global politics. They use contemporary evidence to analyse the key global actors and their aims, roles and power. They develop an understanding of the key actors through an in-depth examination of the concepts of national interest and power as they relate to the state, and the way in which one Asia-Pacific state uses power within the region to achieve its objectives.
For the purpose of this study, the term ‘non-state actors’ covers a range of global actors: altruistic non-governments organisations (NGOs), for example Amnesty International and Greenpeace; organised religions; terrorist movements and organised crime syndicates.
This unit is concerned with contemporary issues and events.

Unit 4 - Global Challenges
In this unit students investigate key global challenges facing the international community in the twenty-first century. They examine and analyse the debates surrounding two ethical issues, which are underpinned by the contested notion of global citizenship. They then evaluate the effectiveness of responses to these issues. Students also explore the context and causes of global crises, and consider the varying effectiveness of responses and challenges to solving them.
The unit is concerned with contemporary issues and events.

Assessment
Satisfactory achievement will be based on the achievement of Outcomes.

Examinations
All students will sit an end of year examination in Global Politics Unit 3 and 4.
Units 1 & 2

Course Outline
Biology is the study of living things, from large complex multi-cellular organisms to the tiniest single celled micro-organisms. It is the study of the dynamic relationships between living things, their interactions with the environment and the processes that maintain life and ensure its continuity. Biology enables students to understand the diverse ways in which living things face challenges to survival and the many structural and functional characteristics that living organisms share.

Unit 1 - Unity and Diversity
In this Unit students examine the cell as the structural and functional Unit of the whole organism. Students also investigate the range and diversity of living things and how the features of organisms help them meet the requirements for life.

Outcomes:
• Design, conduct and report on a practical investigation related to cellular structure, organization and processes.
• Describe and explain the relationship between features and requirements of functioning organisms and how these are used to construct taxonomic systems.

Unit 2 - Organisms and their Environment
In this Unit students study the rich diversity of Australian ecosystems and the relationships between living things and their environment. A feature of this Unit is the fieldwork that students undertake. Students study the adaptations of organisms that allow them to live in a wide range of environments. Students are also exposed to the complex and finely balanced relationships that exist between living things.

Outcomes:
• Explain and analyse the relationship between environmental factors, and adaptations and distribution of living things.
• Design, conduct and report on a field investigation related to the interactions between living things and their environment, and explain how ecosystems change over time.

Assessment
Units 1 & 2 are assessed within the school. A wide range of activities are used for assessment, including practical work, assignments, presentations, fieldwork reports, tests and questions from the text.

Examinations
All Biology students will sit both a Semester One and Semester Two examination, relating to the set outcomes completed throughout the year.
Units 3 & 4
Course Outline
Biology is the study of living things, from large complex multi-cellular organisms to the tiniest single celled micro-organisms. It is the study of the dynamic relationships between living things, their interactions with the environment and the processes that maintain life and ensure its continuity. Biology enables students to understand the diverse ways in which living things face challenges to survival and the many structural and functional characteristics that living organisms share.

Unit 3 - Signatures of Life
In this Unit students investigate the activities of cells at the molecular level, with emphasis on the structure and function of DNA. Students will also study the ways in which organisms are able to maintain a stable internal environment and how they detect and respond to invasions of disease causing pathogens.

Outcomes:
• Analyse and evaluate evidence from practical investigations related to biochemical processes.
• Describe and explain coordination and regulation of an organism’s immune responses to antigens at the molecular level.

Unit 4 - Continuity and Change
In this Unit students investigate the role of genetics in determining the characteristics of living things. They will also study modern genetic techniques and investigate the genetic basis that supports the concept of evolution, and the process of natural selection.

Outcomes:
• Analyse evidence for the molecular basis of heredity, and patterns of inheritance.
• Analyse and evaluate evidence for evolutionary change and evolutionary relationships, and describe mechanisms for change including the effect of human intervention on evolutionary processes.

Entry
Students must undertake Unit 3 prior to undertaking Unit 4

Assessment
Units 3 & 4 are assessed partly within the school, from practical activities and assignments, and also externally with a mid year and end of year exam.

Unit 3 school-assessed coursework 20%
Unit 4 school-assessed coursework 20%
End of year exam 60%

Examinations
All Biology students will sit an end of year examination, relating to the set outcomes completed throughout the year.
Units 1 & 2

Course Outline
Small businesses make up the majority of all businesses in the Australian economy. They provide a wide variety of goods and services for both consumers and industries such as manufacturing, construction and retail and as such are vital to the success, growth and stability of Australia.

For Units 1 & 2 a variety of assessment tools are used including the following: Student-researched Business Profiles, School-based business activities, Analytical Exercises, Case Studies and Tests.

Unit 1 - Small Business Management
This Unit provides an opportunity for students to explore the operations of a small business and its likelihood of success. Areas of study include: Introducing Business, Small Business decision-making and planning and the day-to-day operations of a small business. This knowledge will be applied as students undertake their own school-based small business.

Outcomes:
• Explain and apply a set of generic business concepts to a range of businesses.
• Apply decision-making and planning skills and evaluate the successful management of an ethical and socially responsible small business.
• Explain and apply the day-to-day activities associated with ethical and socially responsible operation of a small business.

Unit 2 - Communication and Management
This Unit focuses on the importance of effective communication in achieving business objectives. This Unit also deals with the Marketing and Public Relations functions of business.

Outcomes:
• Explain and apply a range of effective communication methods and forms in business-related situations.
• Apply and analyse effective marketing strategies and processes.
• Apply and analyse effective public relations strategies and tactics.

Assessment
Satisfactory completion will be based on the achievement of the Outcomes. Set tasks throughout the Semester will be graded and form the basis for the Unit results. Satisfactory completion is awarded upon satisfactory completion of all Outcomes.

Examinations
All students will sit both a Semester One and a Semester Two examination in Business Management.
Units 3 & 4

Course Outline
This course revolves around Large-Scale organizations. Students examine the context in which they operate focusing on aspects such as their environments and the role and various functions of management.

For Units 3 & 4 a combination of assessment tools are used to assess the outcomes including: Written Analysis, Case Studies, Essays and Tests.

Unit 3 - Corporate Management
This Unit investigates how large-scale organizations operate and develops an understanding of the complexity and challenge of managing large organizations. It compares theoretical perspectives with practical applications.

Outcomes:
• Describe and analyse the context in which large scale organizations operate.
• Describe and analyse major aspects of the internal environment of large scale organisations.
• Identify and evaluate practices and processes related to operations management.

Unit 4 - Managing People & Change
This Unit examines the importance of the Human Resource function of management focusing on the key aspects of this function and strategies used to effectively manage this area. Students also learn about the management of change in large-scale organizations focusing on a particular contemporary issue of significance such as globalization.

Outcomes:
• Identify and evaluate practices and processes related to Human Resource Management.
• Analyse and evaluate the management of change in large scale organizations.

Assessment
Satisfactory completion will be based on the achievement of set outcomes. Set tasks throughout the Semester will be graded and form the basis for the Unit results. Satisfactory completion is awarded upon satisfactory completion of all Outcomes.

Examinations
End of year examination
Units 1 & 2

Course Outline
Chemistry is a key science in the explaining the workings of our universe through an understanding of the properties and interaction of substances that make up matter. The focus for Units 1 & 2 is the development of chemical ideas and concepts and the ability to apply these to everyday situations. Emerging technologies such as ‘smart’ materials are also studied together with environmental chemistry.

Unit 1 – The Big Ideas of Chemistry
This study begins with the building of the Periodic Table from speculation, debate and experimental evidence. This is extended to the development of an understanding of the internal structure of the atom illustrating the models for metallic, ionic and covalent bonding. This knowledge is then used and applied as students consider the importance of chemistry in their everyday lives, investigating the uses of materials and how these have changed. As their understanding grows, students will use the language of chemistry, its symbols and chemical formulas and equations, to explain observations analyse data.

Outcomes:
• Explain how evidence is used to develop or refine chemical ideas and knowledge.
• Use models of structure and bonding to explain the properties and applications of materials.

Unit 2 - Environmental Chemistry
The principles and applications of Environmental (or Green) chemistry are the focus of this Unit. Students are introduced to new, cleaner and more efficient chemical processes that have been designed using green chemistry principles. Students continue to use and develop the language of chemistry, its symbols and chemical formulas and equations, to explain observations and data collected from experiments.

Outcomes:
• Write balanced equations and apply these to qualitative and quantitative investigations of reactions involving acids and bases, the formation of precipitates and gases, and oxidants and reductants.
• Explain how chemical reactions and processes occurring in the atmosphere help to sustain life on earth.

Assessment
Units 1 & 2 are assessed within the school. A variety of means are used for assessment including practical work, assignment, presentation, questions from text and tests. Set tasks throughout the Semester will be graded and form the basis for the Unit result. Satisfactory completion of a Unit is depended upon satisfactory completion of all Outcomes.

Examinations
All students will sit both a Semester One and Semester Two examination, relating to the set outcomes completed throughout each Semester.
Units 3 & 4
Course Outline
In these Units, students further develop their understanding of the language, processes and major ideas of chemistry.

Unit 3 – Chemical pathways
In this Unit, students investigate the analytical techniques available to chemists to determine the existence and/or the amount of substance present in a sample. This investigation is typical of those carried out by the forensic scientists, the quality control chemist, the geologist in the field and the environmental chemist monitoring the health of our waterways.

Outcomes:
- Evaluate the suitability of techniques and instruments used in chemical analyses.
- Identify and explain the role of functional groups in organic reactions and the construction of reaction pathways using organic molecules.

Unit 4 – Chemistry at Work
In this Unit, students investigate the industrial production of chemicals. It also investigates humans’ reliance on energy and the reactions that occur in the production of that energy.

Outcomes:
- Analyse the factors that determine the optimum conditions used in the industrial production of selected chemicals.
- Analyse chemical and energy transformation that occur in chemical reactions.

Entry
Students must undertake Unit 3 prior to undertaking Unit 4.

Assessment
Units 3 & 4 are assessed within the school (through practical activities and assignments) and by external examinations.
Unit 3 school-assessed coursework 20%
Unit 4 school-assessed coursework 20%
End of year exam 60%

Examinations
All Chemistry students will sit an end of year examination.
VCE VET Certificate II Dance

Course Outline
This is a program for students looking at the industry of dance where it helps to develop the opportunity to create pathways towards a career as a professional dancer, entertainer, choreographer and teacher.

Unit 1 & 2
- Apply basic first aid
- Develop basic level of physical condition for dance performance
- Develop basic dance techniques
- Work with others
- Follow health, safety and security procedures
- Source information on history and theory and apply to own area of work

Unit 3 & 4
- Source and apply entertainment industry knowledge
- Preparing for a dance performance
- Refining dance techniques
- Apply basic dance techniques for performances

Pathways
Completing this study will assist students in the following courses and careers;
- Choreographer
- Community dance worker
- Dance teacher
- Dance therapist
- Performer
Units 1 & 2

Unit 1
In this Unit students examine storytelling through the creation of solo and/or ensemble devised performance/s. They manipulate expressive skills in the creation and presentation of characters, and develop awareness and understanding of how characters are portrayed in naturalistic and non-naturalistic performance styles and document the processes they use. Students also gain an awareness of how performance is shaped and given meaning and they analyse their own work and view a professional performance to analyse work of others. They investigate a range of stimulus material and learn about stagecraft, conventions and performance styles from a range of contexts.

Outcomes:
• Devise and document solo and/or ensemble drama work/s based on experiences and/or stories.
• Perform a devised drama work/s to an audience.
• Analyse the development and performance to an audience of their non-naturalistic devised work.
• Analyse the portrayal of stories and characters in a drama performance by professional or other drama practitioners.

Unit 2
This unit focuses on the use and documentation of the processes involved in constructing a devised solo or ensemble performance that uses non-naturalistic performance styles. Students create, present and analyse a performance based on a person, an event, an issue, a place, an artwork, a text and/or an icon from a contemporary or historical Australian context. Students use a range of stimulus material in creating the performance and examine non-naturalistic performance styles from a range of contexts relevant to Australia and Australians. Conventions appropriate to the selected performance styles are also explored. Students analyse their own performance work as well as undertake the analysis of a performance of an Australian work by other actors.

Outcomes:
On completion of this unit the student should be able to devise and document the processes used to create a solo or ensemble non-naturalistic performance work.
• Present a performance of a devised non-naturalistic work to an audience.
• Analyse the creation, development and performance to an audience of their non-naturalistic devised work.
• Analyse a performance of an Australian drama work.

Assessment
Outcomes are assessed using a selection of the following formats: participation in acting and play-making workshops, documentation of production processes through a journal, performances, written reports, oral presentations, responses to structured questions, extended responses.

Examinations
Students will undertake two types of examinations in Drama Units 1 and 2: Written Examinations and a Solo Performance Examination.

Please note: Due to the nature of Performance Subjects and the need to attend Professional Shows, Drama may involve compulsory out of school hours rehearsals and excursions that are a requirement to satisfy the outcomes for the course. For students undertaking Drama Units 1 and 2, participation in Acting is a requirement.
Units 3 & 4

Unit 3 - Devised non-naturalistic ensemble performance
This unit focuses on non-naturalistic devised ensemble drama. Students explore non-naturalistic performance styles and associated conventions from a diverse range of contemporary and cultural performance traditions and work collaboratively to devise, develop and present an ensemble performance. Students use and manipulate dramatic elements, conventions, performance and expressive skills, performance styles and stagecraft in non-naturalistic ways to shape and enhance the performance. Students also document and evaluate stages involved in the creation, development and presentation of the ensemble performance.

Areas of study
Devising and Presenting non-naturalistic ensemble performance, Responding to devised ensemble performances, Analysing non-naturalistic performances

Outcomes:
• develop and present character/s within a devised non-naturalistic ensemble performance.
• analyse the use of processes, techniques and skills to create and present a devised ensemble performance.
• analyse and evaluate a non-naturalistic performance. Please note this outcome requires students to attend a production which may occur outside of regular school hours.

Unit 4 - Non-naturalistic solo performance
This unit focuses on the development and presentation of non-naturalistic devised solo performances. Students explore non-naturalistic performance styles and associated conventions from a diverse range of contemporary and cultural performance traditions. They develop skill in extracting dramatic potential from stimulus material and use dramatic elements, conventions, performance styles and performance and expressive skills to develop and present a short solo performance. These skills are further developed as students create a devised solo performance in response to a prescribed structure. Students also document and evaluate the stages involved in the creation, development and presentation of a solo performance.

Areas of study
Working with Stimulus Material; Devising a non-naturalistic solo performance; Analysing devised non-naturalistic solo performance.

Outcomes:
• devise a solo performance in response to given stimulus material and describe the non-naturalistic qualities of the performance.
• create, develop and perform a non-naturalistic drama solo in response to a prescribed structure.
• analyse and evaluate the creation, development and presentation of a devised non-naturalistic solo performance.

Assessment
Unit 3 & 4 are assessed within the school (through practical activities and assignments) and by external examinations.

Examinations
All students will sit two external exams. Both of these occur at the end of the year. One is a performance exam on their interpretation of a prescribed solo performance, the other is a written exam covering all content from Unit 3 & 4.

Please note: Students enrolled in Drama are required to attend excursions to see professional productions and to attend production shows and rehearsals which may occur outside of regular school hours.
**Unit 1 & 2**

**Course Outline**
The study of Product Design and Technology focuses origins of products, the considerations and constraints that may be imposed as products are developed and the impact of these constraints on product solutions. The unit encourages students to generate and communicate creative design options using a range of techniques and allows students to explore and determine characteristics an properties of materials an determine their sustainability. Students will apply appropriate and safe methods of working with materials, tools, equipment and machines using risk assessment and apply project management techniques of time and sequence whilst analysing and evaluating the appropriateness of production activities and product design.

**Unit 1 - Product re-design and sustainability**
Two areas of study. These are:

- Product re-design for improvement - The student should be able to re-design a product using suitable materials with the intention of improving aspects of the product’s aesthetics, functionality or quality, including consideration of sustainability.
- Producing and evaluating a re-designed product - The student should be able to use and evaluate materials, tools, equipment and processes to make a re-designed product and compare the finished product with the original design.

**Unit 2 - Collaborative Design**
Two areas of study. These are:

- Designing within a team - The student should be able to design and plan a product, a product range or a group product in response to a design brief based on a common theme, both individually and within a team.
- Producing and evaluating a collaboratively designed product - The student should be able to justify, manage and use appropriate production processes to safely make a product and evaluate, individually and as a member of a team, the processes and materials used, and the sustainability of the product against the design brief.

**Assessment**
Satisfactory completion will be based on the achievement of Outcomes. Set tasks throughout the Semester will be graded to form the basis for the Unit result. Satisfactory completion is awarded upon the completion of all Outcomes.

**Examinations**
All students will sit both a Semester one and a Semester two examination in Design and Technology.
Unit 3 & 4

Course Outline
The study of Product Design and Technology focuses on the development of a product that meets the needs and expectations of a client and/or an end user. The unit also focuses on social, environmental and economic trends, availability of resources, technological development and manufacturing in industry. The role and influence of product promotion and methods of caring for the product are also considered.

Unit 3 - Applying the product design process
Three areas of study. These are:
• The designer, client and end user in product development - The student should be able to explain the roles of a designer, client and/or end user/s, the Product design process and its initial stages, including investigating and defining a design problem, and explain how the design process leads to product design development.
• Product development in industry - The student should be able to explain and analyse influences on the design, development and manufacture of products within industrial settings.
• Designing for others - The student should be able to present a folio that documents the Product design process used while working as a designer to meet the needs of a client and/or end user and commence production of the designed product.

Unit 4 - Product development and evaluation
Three areas of study. These are:
• Product analysis and comparison - The student should be able to compare, analyse and evaluate similar commercial products, taking into account a range of factors and using appropriate techniques.
• Product manufacture - The student should be able to safely apply a range of production skills and processes to make the product designed in Unit 3, and manage time and resources effectively and efficiently.
• Product evaluation - The student should be able to evaluate the outcomes of the design, planning and production activities, explain the product’s design features to the client and/or end user and outline its care requirements.

Assessment
Satisfactory completion will be based on the achievement of Outcomes.
Set tasks throughout the Semester will be graded and form the basis for the Unit result. Satisfactory completion is awarded upon completion of all Outcomes.

Examinations
All students will sit an end of year examination in Design and Technology.
Unit 1 & 2

Course Outline
Economics is the study of how individuals and societies use resources to satisfy needs through investigating the production, distribution and consumption of goods and services. The political, ethical, environmental and social factors influencing economic decision making are also taken into consideration when studying economics, through analysing data and problem solving. This enables students to understand the economy, society and environment and the decisions that affect the Australian – and global – economic community.

Throughout this course, students will engage in an inquiry process to plan economic investigations, analyse data and form conclusions supported by evidence. They will also use economic reasoning, such as cost-benefit analysis and opportunity cost calculations to solve economic problems, which assists them in understanding the economy, society and environment.

Unit 1 – Economics: Choices and Consequences
In this unit students examine the structure of the market system and how decisions made by individuals, firms, governments and other relevant groups impact upon what goods and services are produced, how they are produced and who receives the goods and services produced. Students will focus on one more markets, closely investigating the factors that influence the prices and distribution of resources, how economic decisions are made to solve economic problems as they develop, the importance of competition and how market power can affect the allocation of resources and the welfare and living standards of the general population. Students will also learn about potential trade-offs between economic growth and environmental sustainability and the importance of international efforts to maintain long-term world economic security. Finally, students will study one of the following important economic issues currently affecting the Australian and world economies: inflation or the distribution of wealth and income, examining the factors that influence he issue and how changes in these areas could affect living standards.

Unit 2 – Economic Changes: Issues and Challenges
In this unit students study the factors that affect demographic makeup and change, gaining an insight into the possible challenges facing businesses wishing to expand, government budgeting and future living standards. Students analyse the impacts of high unemployment on society and the individual, evaluate the effectiveness of government policies aimed at reducing unemployment and potential skills shortages and examine the impact that these could have on future Australian living standards. Students will also closely investigate Australia’s trading relationships, gaining an understanding of Australia’s balance of payments and exchange rate. The impact of increased volume of world trade, the movement of capital and the migration of people will be studied in relation to how they affect living standards in Australia.

Outcomes:
• Students should be able to explain the role of markets in the Australian economy, how markets operate to meet the needs and wants of its citizens, and apply economic decision making to current economic problems.
• Students should be able to describe the nature of economic growth and sustainable development and one other contemporary economic issue, explain how these issues are affected by the actions of economic decision-makers, and evaluate the impact of these issues on living standards.
• Students should be able to describe the factors that influence Australia’s population and labour markets, and analyse how changes in these areas may impact upon living standards.
• Students should be able to describe the nature of two contemporary global economic issues, explain how each issue is affected by the actions of economic decision-makers, and evaluate the impact of the issue on living standards.
Assessment
Unit 1 & 2 are assessed within the school. A wide range of activities are used for assessment, including extended written responses, assignments, presentations, tests, reports and questions from the text.

Examinations
All Economics students will sit both a Semester One and a Semester Two examination, relating to the set outcomes completed throughout the year.
Unit 1 & 2

Course Outline

Unit 1
The focus of this Unit is on the reading of a range of texts, particularly narrative and persuasive texts, in order to comprehend, appreciate and analyse the way in which texts are constructed and interpreted. Students will develop competence and confidence in creating written, oral and multimodal texts.

Areas of Study
Reading and Responding; Creating and Presenting; Using Language to Persuade

Outcomes
• Identify and discuss key aspects of a set text, and construct a response on oral or written form.
• Create an present texts taking account of audience, purpose and context.
• Identify and discuss, either in writing and/or orally, how language can be used to persuade readers and/or viewers.

Unit 2
The focus of this Unit is on reading and responding to an expanded range of text types and genres in order to analyse ways in which they are constructed and interpreted, and on the development of competence and confidence in creating written, oral or multimodal texts.

Areas of Study
Reading and Responding; Creating and Presenting; Using Language to Persuade

Outcomes
• Discuss and analyse how texts convey ways of thinking about the characters, ideas and themes, and construct a response in oral or written form.
• Create an present texts taking account of audience, purpose and context.
• Identify and analyse how language is used in persuasive text and to present a reasoned point of view.

Assessment
The award of satisfactory completion for a unit is based on a decision that the student has demonstrated achievement of the set outcomes specified for the unit.
Students must complete all Outcomes and a minimum of 80% of set tasks throughout each Semester to achieve a satisfactory result.

Examinations
All students will sit both Semester 1 and Semester 2 examinations in English/English ESL.
Unit 3 & 4
Course Outline

Unit 3
The focus of this Unit is on the reading and responding both orally and in writing to a range of texts. Students analyse how the authors of texts create meaning and the different ways in which texts can be interpreted. They develop competence in creating written texts by exploring ideas suggested by their reading within the chosen Context, and the ability to explain choices they may have made as authors.

Areas of Study
Reading and Responding; Creating and Presenting; Using Language to Persuade.

Outcomes:
• Analyse, either orally or in writing, how a selected text constructs meaning, conveys ideas and values, and is open to a range of interpretations.
• Draw on ideas and/or arguments suggested by a chosen Context to create written texts for a specified audience and purpose; and discuss and analyse in writing their decisions about form, purpose, language, audience and context.
• Analyse the use of language in texts that present a point of view on an issue currently debated in the Australian media, and construct, orally or in writing, a sustained and reasoned point of view on the selected issue.

Unit 4
The focus of this Unit is on reading and responding in writing to a range of texts in order to analyse their construction and provide an interpretation. Students create written or multimodal texts suggested by their reading within the chosen Context and explain creative choices they may have made as authors in relation to form, purpose, language, audience and context.

Areas of Study
Reading and Responding; Creating and Presenting.

Outcomes:
• Develop and justify a detailed interpretation of a selected text.
• Draw on ideas and/or arguments suggested by a chosen Context to create written texts for a specified audience and purpose; and discuss and analyse in writing their decisions about form, purpose, language, audience and context.

Assessment
The award of satisfactory completion for a unit is based on a decision that the student has demonstrated achievement of the set outcomes specified for the unit. Students must complete all Outcomes and a minimum of 80% of set tasks throughout each Semester to achieve a satisfactory result.

Examinations
All students will sit Semester 2 examinations in English/English ESL.
**Unit 1 & 2**

**Course Outline**
The Foundation English course is designed for students who may require a more vocationally orientated approach to English or may be aiming to directly enter the workforce upon completing their post-compulsory secondary studies.

The course draws on and strengthens the skills gained and the knowledge students have acquired about texts and language in Year 10 English. It integrates speaking, listening, reading, writing and Information Communication Technology (ICT) across all areas of study to enhance students’ knowledge about the structures and functions of written and oral language. The course allows students to improve their skills in comprehending and responding to a variety of texts, and to enhance their communication skills. It also provides an opportunity for students to develop stronger connections between the Employability Skills Framework and Key Competencies and their English studies.

**Structure**
The Foundation English course is designed around one **compulsory** area of study, Essentials of English, and five **optional** areas of study from which one must be selected for study in each unit.

Compulsory area of study in both Units 1 and 2:
Area of study 1: Essentials of English.

Optional areas of study:
Two of the following areas of study will be selected for study, one in each of Units 1 and 2.
Area of study 2: Communication and the workplace
Area of study 3: Technology and communication
Area of study 4: The study of texts
Area of study 5: The analysis and construction of argument
Area of study 6: Information literacy.

**Unit 1 - Area of Study 1: Essentials of English**
This area of study focuses on developing learning strategies and literacy skills. It describes the fundamental understandings and processes students need in order to read and write effectively and identifies learning strategies designed to enhance achievement in English.

Outcomes
- Students should be able to write summaries of short texts.
- Students should be able to write for a specific purpose for a workplace, personal or community audience.

**Unit 2 - Area of Study 1: Essentials of English**
This area of study focuses on developing learning strategies and literacy skills. It describes the fundamental understandings and processes students need in order to read and write effectively and identifies learning strategies designed to enhance achievement in English.

Outcomes
- Students should be able to discuss key aspects of a short literary, everyday or media text, in a written response.
- Students should be able to write for a range of purposes for workplace, personal or community audiences.

**Assessment**
The award of satisfactory completion for a unit is based on a decision that the student has demonstrated achievement of the set outcomes specified for the unit. Students must complete all Outcomes throughout each unit to achieve a satisfactory result.
Unit 1 & 2

Unit 1 - Language and Community
It is an expectation that if you choose to study only English Language Units 1 and 2 in Year 11, you will continue with English Language in Units 3 and 4. You will not be able to move back to English.

Language is an essential aspect of human behaviour and it is the means by which individuals relate to the world, to each other, and to the communities of which they are members. In this unit, students consider the way language is organised so that its users have the means to make sense of their experience and to interact with others. Students explore the various functions of language and the name of language as a highly elaborate system of signs. The relationship between speech and writing as the dominant modes of language and the impact of situational and cultural contexts on language choices are also considered. Students investigate children’s ability to acquire language, and the stages of language acquisition across a range of subsystems.

Areas of Study
The nature and functions of language
Language acquisition

Outcomes
• Students should be able to identify and describe primary aspects of the nature and functions of human language.
• Students should be able to analyse what children learn when they acquire language and explain a range of perspective on how language is acquired.

Unit 2 - Language Change
In this unit, students focus on language change. Languages are dynamic and change is an inevitable and a continuous process. Students consider factors contributing to change over time in the English language and factors contributing to the spread of English. They explore texts from the past, and contemporary texts, considering how all subsystems of the language system are affected - phonetics and phonology, morphology and lexicology, syntax, discourse and semantics. Attitudes to language change very considerably and these are also considered. In addition to developing an understanding of how English has been transformed over the centuries, students explore the various possibilities for the future of English. They consider how the global spread of English has led to a diversification of the language, and to English now being used by more people as an additional or a foreign language than as a first language. Contact between English an other languages has led to the development of geographical an ethnic varieties, but has also hastened the decline of indigenous languages. Students consider the cultural repercussions of the spread of English.

Areas of Study
English across time
Englishes in contact

Outcomes
• Students should be able to describe the making of English, identify how language change takes place and analyse a range of attitudes to language change.
• Students should be able to describe and explain the effects of the global spread of English in terms of both conformity and diversity, through a range of spoken and written texts.

Assessment
The award of satisfactory completion for a unit is based on a decision that the student has demonstrated achievement of the set outcomes specified for the unit. Students must complete all Outcomes and a minimum of 80% of set tasks throughout each Semester to achieve a satisfactory result.

Examinations
All students will sit both Semester 1 and Semester 2 examinations in English Language.
Unit 3 & 4

Course Outline

Unit 3 - Language variation and social purpose

It is an expectation that students that have satisfactorily completed English Language Units 1 and 2 before choosing to study English Language Units 3 and 4.

In this unit students investigate English language in the Australian social setting, along a continuum of informal and formal registers. They consider language as a means of societal interaction, understanding that through written and spoken texts we communicate information, ideas, attitudes, prejudices and ideological stances.

Students examine the stylistic features of formal and informal language in both spoken and written modes: the grammatical and discourse structure of language; the choice and meanings of words within texts; how words are combined to convey a message; the purpose in conveying a message; and the particular context in which a message is conveyed. Students learn how to describe the interrelationship between words, sentences and text as a means of exploring how texts construct message and meaning.

Students consider how texts are influenced by the situational and cultural contexts in which they occur. They examine how function, field, mode, setting and the relationships between participants all contribute to a person’s language choices, as do the values, attitudes and beliefs held by participants and the wider community. Students learn how speakers and writers select features from within particular stylistic variants, or registers, and this in turn establishes the degree of formality within a discourse. They learn how language can be indicative of relationships, power structures and purpose - through the choice of a particular variety of language, and through the ways in which language varieties are used in processes of inclusion and exclusion.

Areas of Study
Informal Language
Formal Language

Outcomes
- Students should be able to identify and analyse distinctive features of informal language in written and spoken texts.
- Students should be able to identify and analyse distinctive features of formal language in written and spoken texts.

Unit 4 - Language variation and identity

In this unit students focus on the role of language in establishing and challenging different identities. Many varieties of English exist in contemporary Australian society, including national, regional, cultural and social variations. Standard Australian English is the variety that is granted prestige in contemporary Australian society and it has a role in establishing national identity. However, non-Standard varieties also play a role in constructing users’ social and cultural identities. Students examine both print and digital texts to consider the ways different identities are constructed. Such historical and contemporary texts include, but should not be limited to, extracts from novels, films or television programs, poetry, letters and emails, transcripts of spoken interaction, songs, advertisements, speeches and bureaucratic or official documents.

Students explore how our sense of who we are is constantly evolving and responding to the situations in which we find ourselves and is determined not only by how we see ourselves, but by how others see us. Through our language we establish how we are unique as individuals, as well as signalling our membership of particular groups. Students explore how language can distinguish between ‘us’ and ‘them’, thus reinforcing the degree of social distance and/or solidarity.
Unit 3 & 4
Areas of Study
Language variation in Australian society
Individual and group identities

Outcomes
• Students should be able to investigate and analyse varieties of Australian English and attitudes towards them.
• Students should be able to analyse how people’s choice of language reflects and constructs their identities.

Assessment
The award of satisfactory completion for a unit is based on a decision that the student has demonstrated achievement of the set outcomes specified for the unit. Students must complete all Outcomes and a minimum of 80% of set tasks throughout each unit to achieve a satisfactory result.

Examinations
All students will sit an exam at the end of the year.

Prerequisites
Students are recommended to have satisfactorily completed Units 1 and 2 English Language.
Unit 1 & 2

Course Outline
Environmental Science is a study of the structure, function and diversity of nature ecosystems on this planet and evaluates the impact of human activity on them.

Unit 1
This unit focuses on the environment and its components. The function of ecosystems and the interactions in and between the ecological components will be investigated. The unit presents opportunities to consider the effects of nature and human-induced changes in ecosystems.
Within this unit of work there are three areas of study:
• Ecological components and interactions
• Environmental change
• Ecosystems

Unit 2
This unit focuses on the characteristics of environmental indicators and their use in monitoring programs. Environmental indicator data will be defined, collected and interpreted. There are two areas of study are:
• Environmental indicators
• Using the environmental indicators

Assessment
Units 1 & 2 are assessed within the school. A variety of means are used to assess students learning. These include practical activities, practical reports, fieldwork and reports, multimedia presentations and responses to set questions.

Examinations
All students will sit a both a Semester One and Semester Two examination, relating to the set outcomes completed throughout each Semester.
Unit 3 & 4

Course Outline
Environmental Science is a study of the structure, function and diversity of nature ecosystems on this planet and evaluates the impact of human activity on them.

Unit 3
This unit focuses on two major ecological issues which provide challenges for the present and the future. The consequences on the atmosphere of natural and enhanced greenhouse effects, and issues of biodiversity and its significance in sustaining ecological integrity. There are two areas of study in this unit:
• Energy and global warming
• Diversity in the biosphere

Unit 4
This unit focuses on pollution and its relationship to humans and the environment. It advances further understanding of managing the environment to ensure development meets human needs while maintaining the ecological integrity of the environment. There are two areas of study:
• Pollution and health
• Applied environmental science

Assessment
Units 3 & 4 are assessed within the school and by external examination. Internal assessment requires students to sit formal assessment tasks. These consist of written reports, multimedia presentations and written responses to questions.
Unit 3 school-assessed coursework 25%
Unit 4 school-assessed coursework 25%

Examinations
All Environmental Science students will sit an exam at the end of the year which is worth 50% of the study score.
Course Outline
The study of Food & Technology will enable students to develop a theoretical understanding of the relationship between food and technology and practical skills in the application of this understanding. An understanding of the links between food, food processing, nutrition, health and well-being is a high priority in contemporary society. The study of Food & Technology challenges you to make these links and provides you with the opportunities to acquire the knowledge and skills that will enable you to make informed choices when selecting, storing, purchasing, preparing and consuming foods that will contribute to a healthy lifestyle.

Unit 1 - Properties of Food
There are 2 areas of study:
• Keeping Food Safe - Students will develop an understanding of the work practices involved in ensuring that optimal quality of food is maintained to prevent food spoilage and food poisoning and therefore safe for consumption.
• Food Properties and Preparation - Students will explore the physical, sensory and chemical properties of key foods. They will develop an understanding of the relationship between categories of foods and their properties and application of this understanding in food preparation and processing.

Unit 2 – Planning and Preparation of Food
There are 2 areas of study:
• Tools and Equipment: Use in food preparation and technological developments - Students will investigate various methods, tools and equipment used in food preparation and presentation for optimum results. They will be expected to implement a range of skills and processes in food preparation.
• Optimising the properties of food through preparation and presentation - Students, when planning and preparing meals, will examine the impact of social and cultural factors, the need to modify for specific nutritional needs, and the need to investigate resource availability.

Assessment
Satisfactory completion will be based on the achievement of Outcomes. Set tasks throughout the Semester will be graded to form the basis for the Unit result. Satisfactory completion is awarded upon the completion of all Outcomes.

Examination
All students will sit both a Semester One and Semester Two examination in Food & Technology.
Unit 3 & 4

Course Outline
The study of Food & Technology at this level will enable students to develop an understanding of food safety in Australia and the relevant national, state and local authorities and their regulations, including the Hazard Analysis and Critical Control Points (HACCP) system. They will investigate the causes of food spoilage and food poisoning and apply safe work practices while preparing food. Students will also develop an understanding of the primary and secondary processes that are applied to key foods and will use a range of techniques to preserve food. Students will use the process of design to make decisions related to specifications of a brief.

Unit 3 – Food preparation, processing and food controls
There are 3 areas of study:
• Maintaining food safety in Australia – Students will develop an understanding of the roles and responsibilities of and the relationship between the various authorities that govern food laws and standards to maintain food safety in Australia, including the production of safe food and labelling of manufactured products.
• Food preparation and processing – Students will further develop their understanding of key foods and the primary and secondary processes that are applied to them. Students will explore a range of cooking, food preparation, processing and preservation techniques of key foods while following food safety and hygiene requirements.
• Developing a design plan – Students will develop design plans to meet the requirements of specific design briefs. Students will research aspects related to design briefs that may include the functional properties of ingredients, relevant processing techniques, tools and equipment, safe and hygienic work practices, and specific needs of consumers.

Unit 4 – Food product development and emerging trends
There are 2 areas of study:
• Implementing a design plan – Students learn how to apply design and product development processes. They will develop individual production plans for 4 to 6 food items and will use the plans to indicate a clear understanding of the use of appropriate tools and equipment to safely and hygienically prepare a range of foods.
• Food product development – Students will investigate the impact of primary food production on the environment and the changes being made to achieve more sustainable farming practices. They will also investigate environmental issues in food manufacturing and packaging.

Assessment
Satisfactory completion will be based on the achievement of Outcomes. Set tasks throughout the Semester will be graded to form the basis for the Unit result. The level of achievement will be determined by School-assessed Coursework, a School-assessed Task and an end-of-year examination.

Percentage contributions to the study score are as follows:
• School-assessed coursework 30%
• School-assessed task 40%
• End of year exam 30%
Unit 1 & 2

Course Outline
Geography is the study of where geographical features are located and why they are there, and what makes one place different from another, and how and why these differences matter. It looks at the interaction between human activities and natural processes, and develops understanding of the distribution of human and natural phenomena on or near the surface of the Earth from a spatial perspective.

Unit 1 - Natural environments
This unit investigates the geographic characteristics of natural environments and landforms and the natural processes that shape and change the Earth’s surface. It investigates how the interactions between natural processes and human activities can also change natural environments.

Outcome 1
On completion of this unit the student should be able to describe the geographic characteristics of at least two natural environments and explain how they are developed by natural processes, including extreme natural events.

Outcome 2
On completion of this unit the student should be able to analyse and explain the changes in natural environments due to natural processes and human activity.

Unit 2 - Human environments
This unit investigates the characteristics of rural and urban environments which are developed by human activities and their interactions with natural environments. Rural and urban environments vary significantly from place to place and across a variety of scales. Rural and urban environments are significant because they are the locations where people live. Their presence creates settlements which vary in size and complexity from individual farm houses to small villages, regional towns, large metropolitan cities and mega cities.

Outcome 1
On completion of this unit the student should be able to describe and explain the geographic characteristics of different types of rural and urban environments.

Outcome 2
On completion of this unit the student should be able to analyse and explain changes due to human activities in rural and urban environments.

Assessment
Units 1 & 2 are assessed within the school. A variety of means are used for assessment including practical work, assignment, presentation, questions from text and tests. Set tasks throughout the Semester will be graded and form the basis for the Unit result. Satisfactory completion of a Unit is dependent upon satisfactory completion of all Outcomes.

Examinations
All students will sit both a Semester One and Semester Two examination, relating to the set outcomes completed throughout each Semester.
Unit 3 & 4

Unit 3 - Regional resources
This unit investigates the characteristics of resources and the concept of region. A resource is anything which occurs naturally or is created by humans provided that people use it to satisfy a need or want. Resources found within regions mean different things to different people over place and time.

Outcome 1
On completion of this unit the student should be able to analyse the use and management of water within the Murray-Darling Basin region and evaluate its future sustainability.

Outcome 2
On completion of this unit the student should be able to describe characteristics of a local resource and justify a policy for its future use and management using data collected in the field.

Unit 4 - Global perspectives
This unit investigates the geographic characteristics of global phenomena and responses to them. Global phenomena are major natural or human events, processes or activities. Such phenomena are distributed globally and possess the capacity to affect the globe or significant parts of the globe and require more than a local or national response.

Outcome 1
On completion of this unit the student should be able to evaluate the relative importance of factors that affect changes in human population and one other selected global phenomenon.

Outcome 2
On completion of this unit the student should be able to compare and evaluate the effectiveness of responses and policies to manage a global phenomenon from a global perspective.

Assessment
In Geography the student’s level of achievement will be determined by school-assessed coursework and an end-of-year examination. Percentage contributions to the study score in Geography are as follows:
• Unit 3 school-assessed coursework: 25%
• Unit 4 school-assessed coursework: 25%
• End-of-year examination: 50%

Examinations
All geography students will sit an exam at the end of the year which is worth 50% of the Study Score.
Unit 1 & 2

Course Outline
Through the study of Units 1 and 2 Health and Human Development, students investigate the dimensions of health and examine the different types of individual human development that occur through the life span stages of pre-natal, childhood, youth and adulthood. They consider the physical environment and the biological, social and behavioural determinants of health to explain the variations in health and development that occur across the life span stages.

Structure
The study is made up of 2 units

Unit 1 - The health and development of Australia’s youth
In this area of study students develop an understanding of the concepts of youth health and individual human development, and explore the interrelationships that exist within and between them. They develop an understanding of a range of determinants and their ability to influence youth health and individual human development. Students explore the importance of nutrition and the developmental functions it performs in the body, including the consequences of nutritional imbalance on the health and individual human development of youth.

Outcome 1
On completion of this unit the student should be able to describe the dimensions of, and the interrelationships within and between, youth health and individual human development, and analyse the health status of Australia’s youth using appropriate measurements.

Outcome 2
On completion of this unit the student should be able to describe and explain the factors that have an impact on the health and individual human development of Australia’s youth and outline health issues relevant to Australia’s youth.

Unit 2 - Individual human development and health issues
This unit focuses on the health and individual human development for the life span stages of prenatal, childhood and adulthood. Students identify issues that affect the health and individual human development of Australia’s mothers and babies, children and adults. They investigate health issues in detail and analyse personal, community and government strategies and programs that affect the health and individual human development of mothers and babies, children and adults.

Outcome 1
On completion of this unit the student should be able to describe and explain factors that affect the health and individual human development during the prenatal stage.

Outcome 2
On completion of this unit the student should be able to describe and explain factors that affect the health and individual human development of Australia’s children.

Outcome 3
On completion of this unit the student should be able to describe and explain the factors that affect the health and individual human development of Australia’s adults.

Assessment
The award of satisfactory completion of these Units is based on a decision that the student has demonstrated achievement of the set Outcomes specified for the Unit. This decision will be based on the teacher’s assessment of the student’s overall performance on assessment tasks designed for the Unit.

Examinations
All students will sit both Semester one and Semester two examinations. Further tests may be used to satisfy the completion of the outcomes of this Unit.
Unit 3 & 4

Course Outline
Through the study of Units 3 and 4 Health and Human Development, students investigate health and human development in Australian and global communities. In the context of the study, health is viewed as a dynamic condition that is influenced by complex interrelationships between individuals and the biological, social and behavioural determinants and the physical environment. This study is based on the premise that health and human development needs to be promoted at an individual level, within community settings and at national and international levels, to maximise global health and human development.

Structure
This study is made up of 2 units

Unit 3 - Australia's health
Students develop an understanding of the health status of Australians by investigating the burden of disease and the health of population groups in Australia. Students use key health measures to compare health status in Australia with other developed countries. The National Health Priority Areas are analysed as a national approach that aims to improve the health status of Australians. They investigate the different models of health and the roles and responsibilities of governments in addressing health needs and promoting health for all through the provision of the national health system and health initiatives.

Outcome 1
On completion of this unit the student should be able to compare the health status of Australia’s population with other developed countries, explain variations in health status of population groups in Australia and discuss the role of the National Health Priority Areas in improving Australia’s health status.

Outcome 2
On completion of this unit the student should be able to discuss and analyse approaches to health and health promotion, and describe Australia’s health system and the different roles of government and non-government organisations in promoting health.

Unit 4 - Global health and human development
This unit takes a global perspective on achieving sustainable improvements in health and human development. In the context of this unit human development is about creating an environment in which people can develop to their full potential and lead productive, creative lives in accord with their needs and interests. Students identify differences and similarities in the health status between people living in developing countries and Australia, and analyse reasons for the differences. Students explore the role of international organisations including the UN and WHO in achieving sustainable improvements in health and sustainable human development globally, as well as Australian's contribution to international health programs.

Outcome 1
On completion of this unit the student should be able to analyse factors contributing to variations in health status between Australia and developing countries, evaluate progress towards the United Nations’ Millennium Development Goals.

Outcome 2
On completion of this unit the student should be able to describe and evaluate programs implemented by international and Australian government and non-government organisations, and analyse the interrelationships between health, human development and sustainability.

Entry
Students must undertake Unit 3 prior to undertaking Unit 4

Assessment
The award of satisfactory completion of these Units is based on a decision that the student has demonstrated achievement of the set Outcomes specified for the Unit.

Units 3 and 4
School-assessed coursework and an end of year examination
Unit 3 school-assessed coursework 25%
Unit 4 school-assessed coursework 25%
Unit 3 & 4 end of year examination 50%
Unit 1 & 2

Course Outline
History is the practice of understanding and making meaning of the past. Students learn about their historical past, their shared history and the people, ideas and events that have created present societies and cultures.

Unit 1 - Twentieth Century History 1900-1945
This Unit enables students to learn about the significant changes that occurred during the first half of the twentieth century. Patterns of family life were to change as a result of political and social developments. Advances in science and technology also began to transform the world of work and home. Revolution, civil war and international conflicts played a major role between 1900-1945. The consequences of these conflicts would change the world forever.

Outcomes:
- Analyse and explain the development and impact of a political crises and conflict in the period 1900-1945.
- Analyse and discuss patterns of social life and the factors which influenced changes in patterns of social life in the first half of the twentieth century.
- Analyse the relationship between the historical context and cultural expression of the period from 1900-1945.

Unit 2 - Twentieth Century History 1945-2000
This Unit enables students to learn about the major themes and principal events of post World War 2, and the ways in which individuals and communities responded to the political, economic, social and technological developments. This Unit will focus on the Cold War and the spread of communism throughout the world and the consequences. The changes in the USA and South Africa as result of the civil rights movements. A look at international incidents that have shaped the latter half of the twentieth century.

Outcomes:
- Analyse and discuss how postwar societies used ideologies to legitimise their world view and portray competing systems.
- Evaluate the impact of postwar challenges to established social and political power.
- Evaluate the interaction between regional and domestic events and the international developments in the postwar period.

Assessment
Satisfactory completion will be based on the following assessment tasks; Interpretation of historical cartoons, photographs, diagrams etc., Construction of detailed timelines, Research Investigation, Biographical reports/ studies.

Examinations
All students will be required to sit an examination at the completion of each Unit.
Unit 3 & 4

Course Outline
The study of history draws links between contemporary society and its history, in terms of its social and political institutions, and language. An understanding of the link between accounts of the past, and the values and interests of the time in which the accounts were produced, is also a feature of the study of history.

Units 3 and 4 - Revolutions
Students study two revolutions, considering different perspectives and the reason why different groups have made different judgments during the history of the revolution.

Outcome 1
On completion of this unit the student should be able to evaluate the role of ideas, leaders, movements and events in the development of the revolution.

Outcome 2
On completion of this unit the student should be able to analyse the challenges facing the emerging new order, and the way in which attempts were made to create a new society, and evaluate the nature of the society created by the revolution.

Assessment
The Victorian Curriculum and Assessment Authority will supervise the assessment of all students undertaking Units 3 and 4. In the study of History the student's level of achievement will be determined by School-assessed Coursework and an end-of-year examination.

• Unit 3 School-assessed Coursework: 25%
• Unit 4 School-assessed Coursework: 25%

Examinations
End-of-year examination: 50%
Unit 1 & 2

Course Outline

Unit 1 - IT in Action:
Focuses on how individuals use and can be affected by information and communication technology (ICT) in their daily lives.

Study Area 1 - Programming and Pathways:
Students use a programming language such as Visual Basic, or VB.NET to produce an information product that can be used by an organization. They will be required to research ICT career pathways and determine what is required to enter this field.

Study Area 2 - Networking:
Students develop an understanding how data flows through networks. They then use various tools to represent data flows and network design within an organization.

Study Area 3 - Tools, Techniques, and Procedures:
Students learn how to use problem solving methods to solve in information system problem. By the end of this students will be expected to solve an information problem, design a solution, and evaluate the effectiveness and efficiency of the solution. Students will use either a programming language (VB), or multimedia/web-authoring software (MS FrontPage, 2003, Adobe Dreamweaver, or Adobe Flash) to produce an information solution.

Unit 2 - IT Pathways:
Focuses on how individuals and organizations use ICT. Students will be using at least 2 different software tools to create information solutions and explore the use of networked information systems used in organizations.

Study Area 1 - IT Techniques:
Students apply problem-solving methodology and use techniques and procedures to process data, information, and files. They learn the purposes of information and determine the appropriate of different information products (printed and on-screen) by transforming existing printed information to on-screen products using appropriate hardware and software tools. Students have the opportunity to use and explore the capabilities of various web-authoring or multimedia authoring tools such as MS FrontPage 2003, Adobe Dreamweaver, Adobe Flash etc.

Study Area 2 - Data Management:
We will be using common database software in this part of the course - MS Access 2003. Students find out the purposes of databases and develop and apply knowledge and skills in forming a database to perform various functions in gathering data and producing information.

Study Area 3 - ICT Issues
Students develop knowledge about how the application of ICT can cause and affect the social and economic well being of individuals and society, e.g. Privacy, games and entertainment, electronic monitoring etc. ICT project management tools and project plans are introduced.

Assessment

Assessment in Units 1 & 2 is school-based. Students must demonstrate competency in 6 outcomes - one for each study area outlined above involving coursework (folio), class work, homework, oral/group assessment, and tests or examinations.

Examinations

Students are required to complete an examination at the end of Unit 1 & 2.
Unit 3 & 4
Course Outline

Unit 3
The focus of Unit 3 is the World Wide Web and how it supports the information needs of individuals, communities and organisations.
In Area of Study 1, students investigate the design and technical underpinnings of different types of websites that support the varying needs of online communities.
Students use web authoring software to create prototype websites for particular online communities, taking into account both technical and non-technical constraints.
Area of Study 2 focuses on the use of a relational database management system (RDBMS). Students examine techniques used by organisations to acquire data via websites and consider the relationship between how the data is acquired and the structure of an RDBMS. At the practical level, students acquire and apply knowledge and skills in the use of an RDBMS.
Students apply the analysis, design and development stages of the problem-solving methodology when creating solutions.

Unit 4
In this unit students focus on how ICT is used by organisations to solve ongoing information problems and on the strategies used to protect the integrity and security of data and information.
In Area of Study 1 either a relational database management system (RDBMS) or spreadsheet software is selected and used to create solutions to information problems. In addition, students use web authoring or multimedia authoring software to produce onscreen user documentation.
When creating solutions to ongoing information problems, students apply all stages of the problem-solving methodology.
In Area of Study 2, students explore how organisations manage the storage, communication and disposal of data and information in order to minimise threats to the integrity and security of data and information, and to optimise efficient information handling.
Unit 3 & 4

Assessment
School-assessed Coursework for Unit 3 will contribute 25%.
School-assessed Coursework for Unit 4 will contribute 25%.
The level of achievement for Units 3 and 4 is also assessed by an end-of-year examination, which will contribute 50%.

Unit 3 Outcomes:
Outcome 1
Apply stages of the problem-solving methodology to create a prototype website that meets an online community’s needs, and explain the technical requirements to support the hosting of this website.

Outcome 2
Design, and develop using a relational database management system, a solution to an information problem, and discuss why and how data is acquired via websites.

Unit 4 Outcomes:
Outcome 1
Use selected software to solve an ongoing information problem, and evaluate the efficiency and effectiveness of the solution in meeting the information needs of an organisation.

Outcome 2
Evaluate the effectiveness of strategies used by organisations to manage the storage, communication and disposal of data and information, and recommend improvements to current practices.

Examinations
Examination (External 2 hour written examination in November – worth 50% of final study score) – Students respond to materials in the form of design briefs, organisational profiles and visual images on all outcomes studied in Units 3 and 4.
Unit 1 & 2
Course Outline
Legal Studies provides students with an analytical evaluation of the process of law-making and the methods of dispute resolution. Students are able to develop an understanding of the impact our legal system has upon the lives of citizens and the implication of legal decisions on the Australian Society. This study will also assist in the development of students' knowledge of their basic legal rights and responsibilities.

Unit 1 - Criminal Law in Action
This Unit explores the difference between legal and non-legal rules, the Victorian court hierarchy, law making by parliament and courts. It focuses on the criminal justice system including, the role of the police, the process of a criminal trial and sanctions. Areas of study include: Criminal Law and The Courtroom.

Outcomes:
• Explain the principles of criminal law and apply them to a case or cases to justify a decision.
• Evaluate the processes for the resolution of criminal disputes and analyse the capacity of these to achieve justice.

Unit 2 - Issues in Civil Law
This Unit focuses on civil dispute resolution and the processes used in civil litigation. The Unit also investigates alternative methods of dispute resolution and their effectiveness. Areas of study include: Civil Law In Action and The Law In Focus.

Outcomes:
• Explain the principles of civil law and apply them to a case to justify a decision.
• Evaluate the processes for the resolution of civil disputes and analyse the capacity of these processes to achieve justice.
• Analyse contemporary Australian law and assess its ability to reflect conflicting attitudes to meet the needs of society and contribute to social cohesion.

Assessment
Students must complete the Outcomes throughout each Semester to achieve a satisfactory result.

Examinations
All students will sit a Semester one and two examination in Legal Studies.
Unit 3 & 4
Course Outline
This study is about the way the law relates to and serves both individuals and the community. It focuses on developing an understanding of the way in which law is generated, structured and operates in Australia.

Unit 3 - Law Making
This Unit focuses on the institutions that determine laws and the processes by which laws are made. It considers reasons why laws are necessary and the impact of the Commonwealth Constitution on the operation of the legal system. Students undertake an evaluation of the strengths and weaknesses of the law-making bodies and the processes used to influence change and reform.

Outcomes:
• Describe the role and effectiveness of Parliament as a law-making body, evaluate the need for change in the law and analyse the ways in which change can be influenced.
• Explain the role of the Commonwealth Constitution in defining law-making powers within a federal structure, and evaluate the effectiveness of the Commonwealth Constitution in protecting democratic and human rights.

Unit 4 - Resolution and Justice
This Unit focuses on the courts, tribunals and alternative avenues of dispute resolution, and the processes and procedures which operate within the legal system. It also includes a review of the operation of the legal system, giving consideration to its strengths and weaknesses, and possible areas for change and reform.

Outcomes:
• Describe and evaluate the effectiveness of institutions for the resolution of civil disputes and the adjudication of criminal cases and of alternative dispute resolution methods.
• Explain the elements of an effective legal system, and evaluate the processes and procedures for the resolution of criminal cases and civil disputes and discuss their effectiveness.

Assessment
Satisfactory achievement will be based on the achievement of Outcomes.

Examinations
All students will sit an end of year examination in Legal Studies.
Unit 1 & 2

Course Outline
The study of Literature is about developing knowledge and enjoyment of a wide range of literary texts and extending the writing and analytical skills of students.

Units 1 & 2
Students will study contemporary texts and texts from a variety of historical periods and different cultural settings to further their understanding of the conventions associated with different forms of text, for example poetry, prose, drama and non-print texts. They will develop the capacity to present analytical, critical and creative responses to texts orally and in writing.

Unit 1
Outcomes
• Readers and their responses; discussion of how personal responses to literature are developed.
• Ideas and concerns in texts; students respond both critically and creatively to the ways in which texts reflect the interests of particular groups in society.
• Interpreting non-print texts; an analysis of the construction of a film, multimedia or radio text.

Unit 2
Outcomes
• The text, the reader and their contexts, an analytical response on a text from a past era commenting on the concerns of individuals and groups at that time.
• Comparing texts; a comparative piece of interpretive writing focusing on social and cultural context.

Assessment
Students must complete all outcomes.

Examinations
Students will sit both a Semester One and Semester Two examination.


Unit 3 & 4
Course Outline
The study of Literature is a means of exploring and making sense of the human experience. Students will read and analyse a range of texts, developing skills in reading closely and critically, and discussing and debating various ways of interpreting and evaluating texts.

Unit 3
Outcomes
• Outcome 1, Adaptations and transformations: Students will discuss how meaning changes when the form of a text changes.
• Outcome 2, Views, values and contexts: Students will analyse, interpret and evaluate the views and values of a text in terms of the ideas, social conventions and beliefs that the text appears to endorse, challenge or leave unquestioned.
• Outcome 3, Considering alternative viewpoints: Students will evaluate views of a text and make comparisons with their own interpretation.

Unit 4
Outcomes
• Outcome 1 Creative response: Students will respond imaginatively to a text, and comment on the connection between the text and the response.
• Outcome 2 Close analysis: Students will analyse features of a text, relating them to an interpretation of the text as a whole.

Assessment
Satisfactory achievement will be based on the achievement of Outcomes.

Examinations
Students will sit an examination at the completion of Unit 4.
Unit 3 & 4

Course Outline

The study of General Mathematics involves the study of Algebra, Arithmetic, Graphs of Linear and non-linear relations, Data analysis and Simulation, Decision and Business Maths, and Geometry and Trigonometry. This subject can be taken alone or in conjunction with Mathematical Methods.

This study is designed to enable students to:
• Develop mathematical knowledge and skills
• Apply mathematical knowledge to analyse, investigate and solve a variety of problems
• Use technology to effectively support mathematical activity.

The appropriate learning activities will enable students to develop the knowledge and skills identified in the outcomes for each Unit.

Satisfactory completion will be based on the achievement of Outcomes.
• Outcome 1 - Define and explain the key concepts in relation to the topics from the selected areas of study, and apply a range of related mathematical routines and procedures.
• Outcome 2 - Apply mathematical processes in non-routine contexts and analyse and discuss these applications of mathematics in at least three of the areas of study.
• Outcome 3 - Use technology to produce results and carry out analysis in situations requiring problem solving, modelling or investigative techniques or approaches in at least three of the areas of study.

Assessment

These Outcomes will be assessed by
Task 1: An aggregate result of completed application tasks
Task 2: An aggregate result of analysis tasks
Task 3: Two 11/2 hour examinations.

Examination

All students will sit two 1 1/2 hour examination at the end of each semester. One exam will consist of multiple choice and the other will consist of short answers and extended answer questions. Teachers will assume all students have access to an approved CAS calculator (Texas Instruments TI-nspire) and can have one bound book according to VCAA specifications.
Unit 1 & 2

Course Outline

Advanced General Mathematics Units 1 and 2 is designed for students who have a strong knowledge in mathematics. It is intended to augment their skills learned in studying Mathematical Methods Units 1 and 2 as well as prepare them for either Further Mathematics or Specialist Mathematics Units 3 and 4. This course must be taken in conjunction with Mathematical Methods Units 1 and 2. The material presented in this course comprises of study areas of Arithmetic, Algebra, Graphs of Linear and Non-Linear Relations, and Geometry & Trigonometry. Use of technology, such as CAS calculators and/or other computer software may be incorporated throughout the course.

This study is designed to enable students to
• develop mathematical knowledge and skills,
• apply mathematical knowledge to analyse, investigate and solve a variety of problems, and
• use technology to effectively support mathematical activity.

Satisfactory completion will be based on the achievement of outcomes:
• Outcome 1 - Define and explain key concepts from the selected study areas; and apply a range of related mathematical routines and procedures.
• Outcome 2 - Apply mathematical processes in non-routine contexts and to analyse and discuss these applications of mathematics.
• Outcome 3 - Use technology to produce results and carry out analysis in situations requiring problem solving, modeling or investigative techniques or approaches.

Assessment

These Outcomes will be assessed by:
• Task 1 - An aggregate result of completed technology free tasks
• Task 2 - An aggregate result of completed technology enabled tasks
• Task 3 - Unit examinations as outlined below.

Examinations

All students will sit two examinations at the end of each semester. Exam 1 will consist of short answer questions and will run for 1 hour where students may not use any reference materials or calculators of any type. Exam 2 will consist of multiple choice and extended answer questions and run for an hour and a half, where students may use an approved CAS calculator (TI-nspire CAS calculator) and have one bound reference according to VCAA specifications.
Unit 3 & 4
Course Outline

This study is designed to enable students to:
• develop mathematical knowledge and skills
• apply mathematical knowledge to analyse, investigate and solve a variety of problems, and
• use technology to effectively support mathematical activity.

Outcomes
• Outcome 1 - Define and explain key concepts from Data Analysis and from the three modules chosen, and use this knowledge to apply related mathematical procedures to solve routine application problems.
• Outcome 2 - Use mathematical concepts and skills developed in the Data Analysis area of study to analyse a practical and extended situation and interpret the outcomes of this analysis in relation to key features of that situation.
• Outcome 3 - Appropriately use technology to develop mathematical ideas, produce results and carry out analysis in situations requiring problem solving, modelling or investigative techniques or approaches in the areas of study.

Assessment
These Outcomes will be assessed by
Data Analysis Application Task 1:
Students will spend approximately 10 hours of class time over 1 - 2 weeks on an extended analysis of a set of data.
Analysis Task 2:
Students will complete a test consisting of a set of application questions requiring extended response and a collection of multiple choice.
Analysis Task 3:
A problem solving or modelling task with increasing levels of complexity.
Analysis Task 4:
Students will satisfactorily complete a test consisting of a set of application questions requiring extended response and a collection of multiple choice.

Examination
All students will sit two 1 1/2 hour examinations in November covering the core and the three selected modules. Examiners will assume students have access to approved graphics or CAS calculator and one bound reference, as specified by VCAA. Examination 1 is multiple choice. Examination 2 consists of four extended answer questions equally weighted. Exam 1 contributes 33% to the study score, Exam 2 contributes 33% and internal assessment contributes 34%. 
Unit 1 & 2

Course Outline
Mathematical Methods Units 1 and 2 are designed as a preparation for Mathematical Methods Units 3 and 4. Units 1 and 2 may be taken alone or in conjunction with Advanced General Mathematics. The material presented in Units 1 and 2 is done so to give a balanced and progressive development of skills across the study areas of Functions and Graphs, Algebra, Rates of Change and Calculus, Probability. Use of technology, such as CAS calculators, spreadsheet and graphing packages will be incorporated throughout the course.

This study is designed to enable students to
• develop mathematical knowledge and skills
• apply mathematical knowledge to analyse, investigate and solve a variety of problems, and
• use technology to effectively support mathematical activity.

Satisfactory completion will be based on the achievement of Outcomes.
• Outcome 1 - Define and explain key concepts from Functions and Graphs, Algebra, Rates of Change and Calculus, Matrices and Probability; and apply a range of related mathematical routines and procedures.
• Outcome 2 - Apply mathematical processes in non-routine contexts and to analyse and discuss these applications of mathematics.
• Outcome 3 - Use technology to produce results and carry out analysis in situations requiring problem-solving, modelling or investigative techniques or approaches.

Assessment
These Outcomes will be assessed by
Task 1: An aggregate result of technology free tasks
Task 2: An aggregate result of technology enabled tasks
Task 3: Unit examinations as outlined below

Examinations
All students will sit two examinations at the end of each semester. Exam 1 will consist of short answer questions and will run for 1 hour where students may not use any reference materials or calculators of any type. Exam 2 will consist of multiple choice and extended answer questions and run for an hour and a half, where students may use an approved CAS calculator (TI-nspire CAS calculator) and have one bound reference according to VCAA specifications.
Unit 3 & 4
Course Outline
The study of Mathematical Methods (CAS) focuses on Functions and Graphs, Algebra, Calculus and
Probability.

This study is designed to enable students to
• develop mathematical knowledge and skills
• apply mathematical knowledge to analyse, investigate and solve a variety of problems, and
• use technology to effectively support mathematical activity.

Satisfactory completion will be based on the achievement of Outcomes.
• Outcome 1 - Define and explain key concepts from Functions and Graphs, Algebra, Calculus and
  Probability. To apply a range of related mathematical routines and procedures.
• Outcome 2 - Apply mathematical processes in non-routine contexts and to analyse and discuss
  these applications of mathematics.
• Outcome 3 - Appropriately use a computer algebra system and other technology to
  develop mathematical ideas, produce results and carry out analysis in situations requiring problem
  solving, modelling or investigative techniques or approaches.

Assessment
These Outcomes will be assessed by
Application Task 1: A problem solving or modelling task with increasing levels of complexity.
Assessment Task 2: A test involving all topics covered in Term 1.
Assessment Task 3: A test involving all topics covered in Unit 3.
Analysis Task 1:
Students will spend approximately 2 – 4 hours of class time over 1 – 2 days on a short focused
investigation which may be a challenging problem or a modelling task.
Analysis Task 2:
Students will satisfactorily complete a test consisting of a set of application questions requiring
extended response and a collection of multiple choice.

Examinations
All students will sit two examinations in November. The first examination is one hour and is a collection
of short answer and some extended answer questions based on all areas of study. No calculators of any kind or notes are permitted. The second examination is two hours and is a collection of multiple choice questions and extended answer questions covering all areas of study. Examiners will assume all students have access to a CAS calculator and one bound reference according to VCAA specifications. Exam 1 contributes 22% to the study score, Exam 2 contributes 44% and internal assessment contributes 34%.
Unit 1 & 2

Course outline
The study of Foundation Mathematics provides for the continuing mathematical development of students entering VCE needing mathematical skills to support their other VCE subjects including VET. **Foundation Mathematics is designed for students who do not intend to undertake Unit 3&4 Mathematics in the following year.**

In Foundation Mathematics there is a strong emphasis on using mathematics in practical context relating to everyday life, personal work and study.

The appropriate learning activities will enable students to develop the knowledge and skills identified in the outcomes for each Unit.


Satisfactory completion will be based on the achievement of Outcomes.

- **Outcome 1** - Use confidently and competently mathematical skills and concepts from the areas of study of ‘Space, Shape and Design’, ‘Patterns and Number’, ‘Handling Data’, and ‘Measurement’.
- **Outcome 2** - Apply and discuss basic mathematical procedures in contexts relating to familiar situations, personal work and studies.
- **Outcome 3** - Select and use technology to apply mathematics in a range of practical contexts.

Assessment
These Outcomes will be assessed by
Assessment 1: Assignments
Assessment 2: Summary or review notes and worksheets
Assessment 3: Tests
Assessment 4: A report on an application or use of mathematics
Assessment 5: A presentation in oral, written, poster or multimedia format on mathematics encountered in the study of another VCE subject, part-time work or work experience location or in daily experience.

Examinations
Examination will be run during class time at the end of each semester.
Unit 3 & 4
Course Outline
Students must be enrolled in Mathematical Methods Units 3 & 4 or previously have completed it. The study of Specialist Mathematics focuses on Functions, Relations and Graphs, Calculus, Algebra, Vectors and Mechanics.

This study is designed to enable students to
• develop mathematical knowledge and skills,
• apply mathematical knowledge to analyse, investigate and solve a variety of problems, and
• use technology to effectively support mathematical activity.

Assessment
Satisfactory completion will be based on the achievement of Outcomes. These Outcomes will be assessed by
Task 1: Analysis - Students should spend approximately 2 – 4 hours of class time over 1 – 2 days on a short focused investigation which may be a challenging problem or a modelling task.
Task 2: Analysis - Students should satisfactorily complete a test consisting of a set of application questions requiring extended response and a collection of multiple choice.
Task 3: Application - A problem solving or modelling task with increasing levels of complexity.
Tests: Two equally weighted tests incorporating multiple-choice, short answer and extended response items.

Examinations
All students will sit two examinations in November. The first examination is one hour and is a collection of short answer and some extended answer questions. No calculators of any kind or notes are permitted. The second examination is two hours and is a collection of multiple choice questions and extended answer questions covering all areas of study. Examiners will assume all students have access to an approved CAS calculator and one bound reference according to VCAA specifications. Exam 1 contributes 22% to the study score, Exam 2 contributes 44% and internal assessment contributes 34%.
Unit 1 & 2
Course Outline
VCE Media is the study of media texts, technologies and processes considered from various perspectives including their structure and features, their industry production and distribution context, audience reception and the impact of media in society. This aspect of the study is integrated with the individual and collaborative design and production of media representations and products including: audiovisual media (film, television, radio, video, photography), print-based media (newspapers, magazines and related publications) and digital media technologies (the Internet, computer games and interactive multimedia).

Unit 1: Representation and technologies of representation
The purpose of this unit is to enable students to develop an understanding of the relationship between the media, technology and the representations present in media forms. The unit involves the study of the implications of media technology for the individual and society. Students develop practical and analytical skills, including an understanding of the contribution of codes and conventions to the creation of meaning in media products, the role and significance of selection processes in their construction, and the creative and cultural implications of new media technologies.

Area of Study 1
Representation
This area of study focuses on an analysis of media representations and how such representations present, for example, events, people, places and organisations.
Outcome 1 - On completion of this unit the student should be able to describe the construction of specific media representations and explain how the process of representation reproduces the world differently from direct experience of it.
Outcome 2 - On completion of this unit the student should be able to produce and compare media representations in two or more media forms and compare the representations produced by the application of different media technologies.
Outcome 3 - On completion of this unit the student should be able to discuss the creative and cultural of new media technologies for the production and consumption of media products.

Unit 2: Media production and the media industry
This unit will enable students to develop their understanding of the specialist production stages and roles within the collaborative organisation of media production. Students develop practical skills through undertaking assigned roles during their participation in specific stages of a media production and analyse issues concerning the stages and roles in the media production process. Students also develop an understanding of media industry issues and developments relating to production stages and roles and the broader framework within which Australian media organisations operate.
Outcome 1 - On completion of this unit the student should be able to explain the media production process and demonstrate specialist production skills within collaborative media productions.
Outcome 2 - On completion of this unit the student should be able to discuss media industry issues and/or developments relating to the production stages of a media production and specialist roles within the media industry.
Outcome 3 - On completion of this unit the student should be able to describe characteristics of Australian media organisations and discuss the social and industrial framework within which such organisations operate. To achieve this outcome the student will draw on knowledge and related skills outlined in area of study 3.

Assessment
Satisfactory completion will be based on the achievement of set outcomes. Set tasks throughout the Semester will be graded and form the basis for the Unit results. Satisfactory completion is awarded upon satisfactory completion of all Outcomes.

Examinations
All students will sit both a Semester One and Semester Two examination, relating to the set outcomes completed throughout each Semester.
**Unit 3 & 4**

**Course Outline**
This unit provides students with opportunities to develop their understanding of production and story elements and to recognise the role and significance of narrative organisation in fictional film, radio or television programs. In this context students also consider how production and story elements structure narratives to engage an audience. Students also develop practical skills through undertaking exercises related to aspects of the design and production process. They design a media production for a specific media form with the relevant specifications presented as a written planning document with visual representations.

Outcome 1 - On completion of this unit the student should be able to analyse the nature and function of production and story elements in fictional media texts and discuss how combinations of these elements structure the narrative to engage an audience.
Outcome 2 - On completion of this unit the student should be able to use a range of technical equipment, applications and media processes to present ideas, achieve effects and explore aesthetic qualities in production design plan specification areas appropriate to media form.
Outcome 3 - On completion of this unit the student should be able to prepare a media production design plan incorporating the specifications appropriate for the chosen media product.

**Unit 4**
This unit allows students to further develop practical skills in the production of media products and to realise a production design. Organisational and creative skills are refined and applied throughout this process. In this unit students also analyse the ways in which media texts are shaped by social values and the influence of social values in the representation and structure of a media text. The role and influence of the media is also critically analysed in this unit.

Outcome 1 - On completion of this unit the student should be able to produce a media product for an identified audience from the media production design plan prepared by the student in Unit 3.
Outcome 2 - On completion of this outcome the student should be able to discuss the ways in which social values shape the content of media texts and analyse how social values are reflected in a text.
Outcome 3 - On completion of this unit the student should be able to discuss theories of media influence and analyse debates about the nature and extent of media influence.

**Assessment**

**Units 3 & 4**
The Victorian Curriculum and Assessment Authority will supervise the assessment of all students undertaking Units 3 and 4.
In the study of Media the student’s level of achievement will be determined by School-assessed Coursework, a School-assessed Task and an end-of-year examination. Percentage contributions to the study score in Media are as follows:
- Unit 3 School-assessed Coursework: 8%
- Unit 4 School-assessed Coursework: 12%
- Unit 3 and 4 School-assessed Task: 35%
- End-of-year examination: 45%
Unit 1 & 2

Course Outline
This unit examines some of the ways in which humans understand and relate to nature through experiences of outdoor environments. Students will also look at the characteristics of outdoor environments and different ways of understanding them, as well as the human impacts on the outdoor environment.

Practical outdoor experiences provide students with the opportunity to observe and experience various ways of encountering and understanding nature. Through their outdoor experiences students will also develop practical skills and knowledge to help them live sustainably in outdoor environments.

Outdoor activities that may be undertaken include: Bushwalking; Overnight Hikes; Snorkelling; Surfing; Sea Kayaking; Rock Climbing.

Unit 1 - Exploring outdoor experiences
In this unit students examine personal motivations for and responses to nature, and the ways that others respond to, understand and value outdoor experiences.

Outcomes
- Describe motivations for participating in and personal responses to outdoor environments.
- Describe ways of knowing and experiencing outdoor environments and evaluate factors that influence the outdoor experiences.

Unit 2 - Discovering outdoor environments
In this area of study students will look at the characteristics of a variety of outdoor environments, including those visited during practical experiences. They will also focus on human activities undertaken in outdoor environments and their impacts on those environments.

Outcomes
- Describe the characteristics of different outdoor environments and analyse a range of understandings of these environments.
- Evaluate human impacts on the outdoor environments and analyse procedures for promoting positive impacts.

Assessment
The award of satisfactory completion of these Units is based on a decision that the student has demonstrated achievement of the set Outcomes specified for the Unit. This decision will be based on the teacher’s assessment of the student’s overall performance on assessment tasks designed for the Unit.

Examinations
All students will sit an exam each semester.
Unit 3 & 4
Course Outline
This study focuses on the ecological, historical and social contexts of relationships between humans and outdoor education environments in Australia, and the sustainability and management of natural environments. Attendance on practical activities is a requirement of this course. Outdoor activities that maybe undertaken in this study include: Canoeing, snorkelling, surfing, sea kayaking, bushwalking and mountain bike riding.

Unit 3 - Relationships with outdoor environments
This area of study explores how Australians have understood and interacted with outdoor environments over time. Students also examine current relationships between humans and outdoor environments

Outcomes:
• Explain and evaluate how relationships with outdoor environments have changed over time.
• Analyse and evaluate factors influencing contemporary relationship with outdoor environments.

Unit 4 - Sustainable outdoor relationships
This area of study explores the contemporary state of environments in Australia and the importance of natural environments for individuals and society. Students will also focus on the sustainability of environments in order to support the future needs of ecosystems, individuals and society, and the skills needed to be an environmentally responsible citizen.

Outcomes:
• Evaluate the contemporary state of Australian outdoor environments, and analyse the importance of healthy outdoor environments.
• Analyse conflicts of interest over the use of outdoor environments, and evaluate practices and strategies for sustaining outdoor environments.

Assessment
Demonstrations of achievement of outcomes within the study are based on the student’s performance on a selection of assessment tasks. For Units 3 & 4 the assessment tasks may include: practical reports; tests; short essay; analysis of data; written Report.

Examinations
Students will have an end of year examination at the completion of Unit 4. It will assess the understanding of work covered in both Units.
Unit 1 & 2
Course Outline
This study explores how the body systems work together to produce movement and analyses
this motion using biomechanical principles. Through practical activities students explore the
relationships between the body systems and physical activity. Students are introduced to a range
of coaching practices and their contribution to effective coaching and improved performance of
an athlete. Students explore physical activity and the role it plays in the health and wellbeing of the
population.

Units 1 and 2
Comprises of the following areas of study:
1. Body systems and human movement
2. Skeletal and musculoskeletal energy systems
3. Technological advancements from a biomechanical perspective
4. Injury prevention and rehabilitation
5. Effective coaching practices
6. Physically active lifestyles
7. Decision making in Sport
8. Promoting active living

Outcomes
Demonstration of achievement of outcomes within the study will be based on the student’s
performance on a selection of assessment tasks. For Units 1 & 2 the assessment tasks include:
1. Laboratory reports
2. Case study analysis
3. Tests
4. Video Analysis
5. Structured questions
6. Written reports

Assessment
The award of satisfactory completion of these Units is based on a decision that the student has
demonstrated achievement of the set outcomes specified for the Unit. This decision will be based
on the teacher’s assessment of the student’s overall performance on assessment tasks designed
for the Unit.

Examinations
All students will sit both Semester one and Semester two examinations. Further tests may be used
to satisfy completion of the outcomes of this Unit.
Unit 3 & 4
The study focuses on the concept of physical fitness, training methods and principals, the contribution of energy systems to performance in physical activity and the health benefits to be gained from participation in regular physical activity.
Comprises of the following areas of study:
1. Monitoring and promotion of physical activity
2. Physiological requirements of physical activity
3. Enhancing fitness through training
4. Strategies for enhancing sports performance

Unit 3 – Physiological and participatory perspectives of physical activity
This Unit introduces students to an understanding of physical activity from a physiological perspective. It explores the contribution of energy systems to performance in physical activity, as well as the health benefits to be gained from participation in regular activity.

Outcomes:
• Analyse individual and population levels of participation in physical activity and evaluate strategies that promote adherence to the National Physical Activity Guidelines.
• Analyse the role and relative contribution of the energy systems during activity.

Unit 4 – Enhancing physical performance
In this Unit students consider the manner in which fitness can be improved by the application of appropriate training principles and methods and participation in activity data collection, fitness testing and fitness training. It focuses on a range of factors and strategies that influence improvement and limit performance in physical activities.

Outcomes:
• Enhancing fitness through training
• Strategies for enhancing sports performance

Assessment
Demonstration of achievement of outcomes within the study must be based on the student’s performance on a selection of assessment tasks. For Units 3 & 4 the assessment tasks include: A written report, Structured questions, A laboratory activity and report and Data analysis.

Examinations
Students will have an end of year examination at the completion of Unit 4. It will assess the understanding of work covered in these Units. Further tests may be used to satisfy completion of the outcomes of this Unit.
**Unit 1 & 2**

**Course Outline**

Physics is a theoretical and empirical science, which contributes to our understanding of the physical universe from the minute building blocks of matter to the unimaginably broad expense of the Universe. This study of physics is designed to enable students to become familiar with the language, methods and major ideas of physics.

Year 11 physics consists of 2 Units of study. The first is studied in Semester one and the second in Semester two.

**Unit 1**

This Unit focuses on the study of physics as a human endeavour in which observations and ideas about the physical world are organised and explained. Students will learn about the use of conceptual models to describe and explain observed physical phenomena.

Outcomes:

This Unit has three outcomes:

- ‘Electricity’ - the application of basic DC circuit models to simple battery operated devices, car and household (AC) electrical systems.
- ‘Nuclear and radioactivity physics’ - the uses and effects of nuclear reactions and radioactivity in industry and the general community.
- Energy from the Nucleus - The use of the nuclear transformations in the contexts of energy from stars, and nuclear technologies.

**Unit 2**

Student understanding of physics is further developed through the application of models to more complex ideas. Newtonian ideas of motion already studied as part of the general science curriculum are extended to a greater range of movements and more abstract ideas.

Outcomes:

This Unit has three outcomes:

- ‘Movement’ - the explanation of the movement of particles and bodies in terms of Newtonian theories.
- ‘Wave-like properties of light’ - the use of wave models to describe energy transfer and application to light phenomena.

**Assessment**

Units 1 & 2 are assessed within the school. A variety of means are used for assessment, including practical work, assignment, presentation, questions from text and tests. Set tasks throughout the Semester will be graded and form the basis for the Unit result. Satisfactory completion of a Unit is depended upon satisfactory completion of all Outcomes.

**Examinations**

All students will sit both a Semester One and Semester Two examination, relating to the set outcomes completed throughout each Semester.

A special area investigation, to be selected from: Astronomy, Astrophysics, Sustainable Energy Sources or Medical physics.
Unit 3 & 4

Course Outline
This study is designed to enable students to become familiar with the language, methods and major ideas of physics as well as prepare for careers in physics and physics-based technological areas.

Unit 3
This Unit covers the areas of motion in one and two dimensions, electronics and photonics and the investigation of materials and their use in structures.

Outcomes:
The study encompasses three outcomes
• Using the Newtonian model in one and two dimensions to describe and explain transport motion and related aspects of safety and motion in space.
• Extending the ideas of electrical circuits (covered in Unit 2) to electronic devices and photonics

Unit 4
In this Unit of study models are developed to explain the complex interactions of light and matter.

Outcomes:
The study encompasses three outcomes:
• The study of materials and the way in which forces, shape, and use of material can influence the behaviour of a structure.
• Interactions of light and matter – The ideas that light is both a particle and a wave is explored using experimental evidence and conceptual models using different light sources, lasers and related equipment.
• Electric power – using evidence and models of electrical, magnetic and electromagnetic effects in the contexts of electric motors, alternators and transformers, and electric power transmission and distribution.

Entry
Students must undertake Unit 3 prior to undertaking Unit 4

Assessment
School assessed coursework consists of summary reports of selected practical activities, answers to a range of qualitative and quantitative questions related to outcomes and data analysis and extended practical investigation.
Unit 3 school-assessed coursework 16%
Unit 4 school-assessed coursework 24%
End of year examination 60%

Examinations
All Physics students will sit an end of year examination.
Unit 1 & 2

Course Outline

Unit 1 - Psychology

In this unit students are introduced to the development of psychology from its philosophical beginnings to a scientific study of the human mind and behaviour. Students explore the scope of psychology, its specialist disciplines such as neuropsychology, cognitive, social and human developmental psychology, and its fields of application. Students consider influences on human behaviour from biological, behavioural, cognitive and socio-cultural perspectives. They examine the contribution classic and contemporary studies have made to the development of different psychological theories used to predict and explain the human mind, and behaviours associated with particular stages of development over a lifespan.

Outcome 1

On completion of this unit the student should be able to describe how research has informed different psychological perspectives used to explain human behaviour, and explain visual perception through these perspectives.

Outcome 2

On completion of this unit the student should be able to describe a range of psychological development theories based on biological, cognitive and social emotional developments.

Unit 2 - Psychology

In this unit, students examine the ways a person’s attitudes and behaviours affect the way they view themselves and affect their relationship with others. The develop an understanding of what influences the formation of attitudes of individuals and behaviours of groups and how this can inform and contribute to explanations of individual aggression or altruism, the positive and negative power of peer pressure, and responses to group behaviour. They consider how differences between individuals can be ascribed to differences in intelligence and personality and how conceptions of these and methods of assessment are contested. Students explore differences between individuals, groups and cultures and how they can be analysed in varied ways through different psychological perspectives informed by both classic and contemporary theories.

Outcome 1

On completion of this unit the student should be able to explain how attitudes are formed and changed, and discuss the factors that affect the behaviour of individuals and groups.

Outcome 2

On completion of this unit the student should be able to compare different theories of intelligence and personality, and compare different methodologies used in the measurement of these.

Assessment

Students will need to demonstrate achievement for each Unit via a selection of school-based tasks selected by the teacher, which can include an essay, poster, a multimedia presentation, empirical research activity in a report format or test.

Examinations

All students will sit a Semester One and Semester Two exam.
Unit 3 & 4
Course Outline
This unit focuses on the brain and the nervous system, states of consciousness, memory, learning, and mental health. Within each area issues of ethical principles in experiments are discussed as well as learning how to research and write psychological reports.

Unit 3 - The conscious self
This unit focuses on the relationship between the brain and the mind through examining the basis of consciousness, behaviour, cognition and memory.

Area of study one: Mind, brain and body
Why do I think I feel the way I do? How does my brain work? What is the relationship between my brain and my mind? What happens when I sleep?
Outcome 1: On completion of this unit students should be able to explain the relationship between the brain, states of consciousness including sleep, and behaviour, and describe the contribution of selected studies and brain research methods to the investigation of the brain function.

Area of study two: Memory
Why do I remember some things and forget others? How are memories formed? Can I improve my memory? These questions highlight the characteristics of memory as a cognitive process.
Outcome 2: On completion of this unit the student should be able to compare theories that explain the neural basis of memory and factors that effect its retention, and evaluate the effectiveness of techniques for improving and manipulating memory.

Unit 4 - Brain, behaviour and experience
This unit focuses on the interrelationship between learning, the brain and its response to experiences, and behaviour.

Area of study one: Learning
How do we learn? Why do some people learn faster than others? How important are role models in shaping behaviour?
Outcome 1: On completion of this unit students should be able to explain the neural basis of learning, and compare and contrast different theories of learning and their applications.

Area of study two: Mental health
What does mental health mean? How can ‘normality’ be defined? Is feeling stressed ‘normal’? What is the relationship between mental health and illness? How can mental wellbeing be enhanced?
Outcome 2: On completion of this unit students should be able to differentiate between mental health and mental illness, and use a biopsychosocial framework to explain the causes and management of stress, simple phobia and a selected mental disorder.

Assessment
Students will need to demonstrate achievement for each unit via a selection of school based tasks selected by the teacher, which can include an essay, test, visual presentation, evaluation of research, data analysis, media response, ERA or oral presentation.
Unit 3 school-assessed coursework 20%
Unit 4 school-assessed coursework 20%
End of year examination 60%

Examinations
Students will sit an end of year examination.
Studio Art

Unit 1 & 2
Studio Arts has four sequential units which are designed to assist students to develop a personal expansive and creative approach to their studio process.

Course Outline
Studio Art aims to develop art related practical and research skills through using sources of inspiration and ideas as the basis for artworks and exploring a wide range of materials and techniques as tools for translating ideas, observations and experiences into visual forms. To achieve this, students will establish and use a design process that includes experimentation with materials and techniques, and the development of aesthetic qualities to produce artworks.

Unit 1 - Artistic Inspiration and Techniques
This unit focuses on the students using sources of inspiration and individual ideas as the basis for developing artworks. This includes exploring a wide range of materials and techniques such as painting, drawing, sculpture and photography as tools for communicating ideas, observations and experiences through art making. Students also explore and research the ways in which artists from different times and cultures have interpreted and expressed ideas, sourced inspiration and used materials and techniques in the production of artworks.

Unit 2 - Design Exploration and Concepts
This unit focuses on students establishing and using a design process to produce artworks. Students will develop and individual design process linked to ideas relating to topics such as portraiture, personal environment and personal experiences. The design process includes the formulation and use of an individual approach to locating sources of inspiration, experimentation with materials and techniques, and the development of aesthetic qualities, directions and solutions prior to the production of artworks. Students will also develop skills in the visual analysis of artworks by artists from different times and cultures by understanding the artists’ ideas and how they have created aesthetic qualities and identifiable styles.

Assessment
Satisfactory achievement is based on the student achieving a set of outcomes that includes production of artworks including exploratory work, an investigative folio, written assignments and an examination.

Examinations
Examinations will be conducted for both Unit one and two.
Unit 3 & 4

Course Outline

Studio Art aims to develop art related practical and research skills through using sources of inspiration and ideas as the basis for artworks and exploring a wide range of materials and techniques as tools for translating ideas, observations and experiences into visual forms.

To achieve this, students will establish and use a design process that includes experimentation with materials and techniques, and the development of aesthetic qualities to produce artworks.

Unit 3 - Studio Production and Professional Practices

The focus of this unit is on the design process leading to the production of a range of potential directions and solutions. Students will develop a proposal to define an area of creative exploration of their choice that includes planning and applying a design process to explore and develop their individual ideas. Analysis of these explorations and the development of these potential directions are an intrinsic part of the design process to support the making of finished artwork in Unit 4. Students will explore professional art practices of artists in relation to a particular artworks and art forms and identify the development of styles in artworks.

Unit 4 - Studio Production and Art Industry Contexts

This focus of this unit is the production of a cohesive folio of finished artworks. To support the creation of the folio, students present visual and written documentation explaining how selected potential directions generated in Unit 3 were used to produce the cohesive folio of finished work. This unit also investigates aspects of artist’ involvement in the art industry focusing on a variety of exhibitions spaces and methods of consideration in the preparation, presentation and conservation of artworks. Students examine a range of environments for the presentation of artworks exhibited in contemporary settings.

Assessment

Satisfactory achievement is based on the student achieving a set of outcomes that includes two school assessed tasks (SAT’s) based on the design process and the exploration proposal and a folio of artworks and the associated focus, reflection and evaluation documents. Each SAT is worth 33% of the final assessment. There is an end of year examination that is based upon the work done for professional art practices an styles, and art industry contexts. This examination is worth 34% of the final assessment.

Examinations

Students are to sit an end of the year exam assessed by the VCAA.
Unit 1 & 2

Course Outline

Unit 1 - Pre-modern theatre
This unit focuses on the application of acting and other stagecraft in relation to theatrical styles of the pre-modern era. Students work with playscripts from the pre-modern era of theatre, focusing on works created up to 1920 in both their written form and in performance. They also study theatrical and performance analysis and apply these skills to the analysis of a play in performance. Periods from the pre-modern era of theatre include Ancient Greek, Roman, Liturgical drama such as morality/miracle/mystery plays, Italian and the Commedia Dell’Arte, Elizabethan and Shakespearean, Restoration comedies and dramas, Neo-classical, Spanish and French, Naturalism/Realism, and non-Western theatre such as Beijing Opera, Noh theatre, Bunraku and Kabuki and other traditional indigenous theatre forms. Students who enrol in Theatre Studies may elect to act or work backstage in Production.

Area of Study
Outcomes
- On completion of this unit the student should be able to identify and describe the distinguishing features of pre-modern theatre playscripts.
- On completion of this unit the student should be able to apply acting and other stagecraft to interpret playscripts from the pre-modern era.
- On completion of this unit the student should be able to analyse a performance of a playscript. Please note students will be required to attend a production for this outcome which may occur outside of regular school hours.

Unit 2 - Modern theatre
In this unit students study theatrical styles and stagecraft through working with playscripts in both their written form and in performance with an emphasis on the application of stagecraft. Students work with playscripts from the modern era, focusing on works from the 1920s to the present. They study theatrical analysis and production evaluation and apply these skills to the analysis of a play in performance. Theatrical movements in the modern era include Epic Theatre, Constructivist theatre, Theatre of the Absurd, Political theatre, Feminist theatre, Expressionism, Eclectic theatre (contemporary theatre that incorporates a range of theatrical styles), Physical theatre, Verbatim theatre, Theatre in Education.

Area of Study
Outcomes
- On completion of this unit the student should be able to identify and describe the distinguishing features of modern era theatre playscripts.
- On completion of this unit the student should be able to apply stagecraft to interpret playscripts from the modern era.
- On completion of this unit the student should be able to analyse and evaluate stagecraft in a performance of a playscript. Please note students will be required to attend a production for this outcome which may occur outside of regular school hours.

Assessment
Set tasks throughout the semester will be graded and form the basis for the unit result. Satisfactory completion is awarded upon satisfactory completion of all work.

Examinations
Unit 1 content will be assessed through a written exam at the end of semester one. Unit 2 content will be assessed through a written exam and a performance exam at the end of Semester Two. Please be advised that students enrolled in Theatre Studies are required to attend excursions to see two professional productions and to attend production shows and rehearsals which may occur outside of regular school hours.
Unit 3 & 4

Course Outline
Unit 3 - Playscript interpretation
In this unit students develop an interpretation of a playscript through the stages of the theatrical production process: planning, development and presentation. Students specialise in two areas of stagecraft, working collaboratively in order to realise the production of a playscript. They use knowledge they develop from this experience to analyse the ways stagecraft can be used to interpret previously unseen playscript excerpts. Students also attend a performance selected from the prescribed VCE Theatre Studies Unit 3 and 4 Playlist and analyse and evaluate the interpretation of the playscript in the performance.

Areas of Study
Production Processes; Theatrical Interpretation; Production Analysis

Outcomes
• apply stagecraft to interpret a playscript for performance to an audience.
• document an interpretation of excerpts from a playscript and explain how stagecraft can be applied in the interpretation.
• analyse and evaluate the interpretation of a written playscript in production to an audience.
Please note, this outcome will require students to attend a production which may occur outside of regular school hours.

Unit 4
In this unit students study a scene and associated monologue from the Theatre Studies Stagecraft Examination Specifications published annually by the Victorian Curriculum and Assessment Authority, and develop a theatrical treatment that includes the creation of a character by an actor, stagecraft possibilities, and appropriate research. Students interpret a monologue from within a specified scene using selected areas of stagecraft to realise their interpretation. Students’ work for Outcomes 1 and 2 is supported through analysis of a performance they attend selected from the prescribed VCE Theatre Studies Unit 4 Playlist.

Areas of Study
Monologue Interpretation; Scene Interpretation; Performance Analysis

Outcomes
• Interpret a monologue from a playscript through acting and directing or design and justify interpretive decisions.
• Develop a theatrical treatment that presents an interpretation of a monologue and its prescribed scene.
• Analyse and evaluate acting in a production. Please note, this outcome will require students to attend a production which may occur outside of regular school hours.

Assessment
Unit 3 & 4 are assessed within the school (through practical activities and assignments) and by external examinations

Examinations
All students will sit two external exams. Both of these occur at the end of the year. One is a performance exam on their interpretation of a prescribed monologue, the other is a written exam covering all content from unit 3 & 4.

Please be advised students enrolled in Theatre Studies are required to attend excursions to see two professional productions and to attend production shows and rehearsals which may occur outside of regular school hours.
Unit 1 & 2

Course Outline
The Visual Communication Design study examines the way visual language can be used to convey ideas, information and messages in the fields of communication, environmental and industrial design. Visual communication design relies on drawing as the primary component of visual language and emphasises the importance of developing a variety of drawing skills to visualise thinking.

Unit 1 - Drawing as a means of communication
In this unit students are introduced to three stages of the design process: researching designers, generating ideas and applying design knowledge and drawing skills to develop concepts. This unit focuses on using visual language to communicate messages, ideas and concepts. Students apply design thinking and drawing skills to folio tasks and develop an understanding of how design elements and principles affect visual messages.

Outcomes
• Use manual, three-dimensional and/or digital methods to create drawings for different purposes
• Explore and apply design elements and principles to satisfy a stated purpose
• Describe how a visual communication has been influenced by past and contemporary practices, and by social and cultural factors.

Unit 2 - Applications of Visual Communication Design
This unit focuses on the application of visual communication design knowledge, design thinking skills and drawing methods to create visual communications to meet specific purposes in designated design fields. Students use drawing methods that incorporate the use of technical drawing to communicate information and ideas associated with the environmental or industrial fields of design, and investigate how typography and imagery are used in visual communication design. In response to a brief, students engage in the stages of research, generation of ideas and development of concepts to create visual communications.

Outcomes
• Create presentation and technical drawings that communicate information and ideas for the fields of Industrial and Environmental design.
• Develop knowledge and skills in manipulating and creating typography
• Use a design process to create a final presentation in response to a design brief

Assessment
Tasks will be set to combine both practical and folio based work and written research topics. A satisfactory result is awarded upon satisfactory completion of all outcomes.

Examinations
All Visual Communication Design students will sit both a Semester one and Semester two examination, relating to the set outcomes completed throughout the year.
Unit 3 & 4
Course Outline
Units 3 and 4 focuses on the development, refinement and production of visual communications solutions using a design process to satisfy a brief. Students create a practical folio of drawings and computer-generated graphics and undertake a range of investigations that explore the roles of professionals in the design community and analyse existing examples of visual communication design.

Unit 3 - Design thinking and practice
In this unit students gain an understanding of the process designers employ to structure their thinking and communication methods. Through practical investigation and analysis of existing visual communications, students gain insight into they can create effective visual communications for specific audiences and purposes. They establish a brief and undertake investigation work that underpins that developmental and refinement work undertaken in their Unit 4 folio.

Outcomes:
• Create visual communications for specific contexts, purposes and audiences that are informed by their analysis of existing visual communications.
• Describe how visual communications are designed and produced in the design industry.
• Apply design thinking skills in preparing a brief, undertaking research and generating a range of ideas relevant to the brief.

Unit 4 - Design development and presentation
The focus of this unit is the development of design concepts and final presentations of visual communications to meet the requirements of the brief. This involves applying the design process to meet each of the stated needs stated in the design brief created in Unit 3. Students continue the design process by developing and refining concepts, and present and evaluate their design solutions.

Outcomes
• Develop, select and refine concepts that satisfies the requirements of a brief.
• Produce final visual communication presentations.
• Devise a pitch to present, explain and evaluate their visual communications to an audience.

Assessment
Tasks will be set to combine both practical and folio based work and written research topics. A satisfactory result is awarded upon satisfactory completion of all outcomes.
Unit 3 school-assessed coursework 20%
Unit 4 school-assessed coursework 5%
Unit 4 school-assessed task 40%
End of year examination 35%

Examinations
The end of year exam will focus on: Knowledge of drawing systems and skill in drawing and rendering; Development of solutions to visual communication problems; Analysis and evaluation of examples of visual communication; Processes and procedures used to produce visual communications.
What is VET?
Vocational Education and Training refers to enhanced senior school studies, which enable a secondary student to combine their VCE or VCAL studies with vocational training.

Features of VET
• VET is usually a two year program combining general VCE/VCAL studies with accredited vocational education and training.
• It enables students to complete a nationally recognised vocational qualification (eg. Certificate II in Community Service Work) and the Victorian Certificate of Education (VCE) or Victorian Certificate of Applied learning (VCAL) at the same time.
• VET allows students to go directly into employment or receive credit towards further study.
• Important Industry Specific Skills and workplace skills are learnt through the VET program.

How does VET work?
A VET in Schools program is usually made up of VCE VET units which are delivered by registered training organisations, the students’ school, another school within the Hobsons Bay Cluster, or at TAFE.

Structured Workplace Learning (SWL)
Students undertake work with an employer that enables the student to demonstrate their acquired skills and knowledge in an industry setting. During the Structured Workplace Learning, a student will have specific tasks to undertake in order to demonstrate competence. Students will be regularly monitored and may be assessed on the job.

Contribution to the VCE
VET is fully incorporated into the VCE. Key features include:
• VET programs usually have 1-4 structure.
• Of the 16 units that make up the VCE, an unlimited number can be VET.
• Up to three sequences other than English, can be approved VCE VET unit 3 and 4 sequences.
• VET programs contribute directly to the ATAR with a study score derived from scored assessment or as 10% as a 5th or 6th subject. However, in some instance there is nil contribution towards ATAR when units are at 1 and 2 level only.

Contribution to the VCAL
• Contributes to the satisfactory completion of the VCAL - Industry Specific Skills
• 100 hours of VET gains one VCAL credit. This usually represents one semester of classes.

Please note: Year 10 students are able to enrol in Year 1 VET certificate
Advantages of studying VET

VET increases Students’ Learning Potential
- Broadens VCE/VCAL options.
- Develops the students’ capacity to make decisions and solve problems.
- Helps students to gain confidence and improve communication and interpersonal skills through learning in an adult environment.
- Matches student interest and career directions through the provision of strong pathways.

VET Gives National Qualifications and Skills
- Upon successful completion of the program, students are awarded a nationally accredited vocational training certificate.
- VET qualification articulates directly into further education and training at TAFE. Eg CERT II in Automotive Technology provides students with a pre-apprentice in this industry area.
- VET provides access to a range of different technologies related to the workplace.

VET Prepares Students for the Workforce
- Expands post school opportunities.
- Provides the opportunity to trial a career. Helps students explore possible areas of interest, which promote further study and work choices.
- Allows students to develop strong links with industry and local community employers. Students may be offered part time or casual work.
- Improves employment prospects
- Helps students gain knowledge of employer’s expectations and real working conditions.
- Develops student’s capacity for co-operation, teamwork and leadership skill development.
- Assists the transition from school to work.
Examples of Employment Opportunity

**Aeroskills**
Aviation maintenance worker, aircraft mechanical assistant, engineer (avionics)

**Building and Construction (Carpentry/Bricklaying)**
Labourer, Contractor, Inspector, Site Manager, Surveyor, Project Manager, Driver, Crane Operator, Administration.

**Business Administration (Office Administration)**
Administrative Assistant, Receptionist, Secretary, Information Officer, Customer Service Officer.

**Community Services**
Social Worker, Nursing, Psychologist, Counsellor, Nanny, Youth Worker, Rehabilitation, Residential Care Worker, Welfare Officer, Personal Carer, Physiotherapist, Occupational Therapist.

**Dance**
Choreographer, Community Dance Worker, Dance Teacher, Dance Therapist

**Engineering**

**Furnishings**

**Hairdressing**
Hairdresser, Hair Stylist, Beauty Therapist, Beautician, Make-up Artist.

**Hospitality**
Executive Chef, Senior Cook, Apprentice Cook, Kitchen Hand, Cocktail/Lounge or Food Waiter, Bar Manager, Bar Attendant, Housekeeper, Room Attendant, Front Office, Manager, Duty Manager, Receptionist, Accounts Clerk, Concierge, Porter.

**Information Technology and CISCO**

**Multimedia and Creative Industries (Media)**
Web Site Supervisor, Project Manager, Graphic Designer, Animator, Script Writer, Editor, Video/Sound Producer, Sound Editor, System Designer, Programmer, Network Administrator, Special Effects Engineer, Producer, Director, Publisher, New Product Developer.

**Music**
Vocalist, Musician, Music Retailer, Venue Manager, Music Director, Promoter, Production Crew Member, Stage Manager.

**Sport and Recreation**
Aerobic Instructor, Fitness Instructor, Physical Education Teacher, Sports Management/Administrator, Sports Coach, Recreational Officer, Sportsperson, Leisure and Cultural Service Officer, Outdoor Recreation Activity Leader, Dietician, Nutritionist, Physiotherapist, Referee, Broadcasting and Sports Journalism.
Unit 1, 2, 3 & 4
Certificate II in Aeroskills
Course outline
The Certificate II in Aeroskills provides students with the knowledge and skills to achieve competencies that will enhance their employment prospects in aviation or aviation-related industries. This course is for students who want to train as aircraft maintenance engineers. Students will learn how to maintain and repair aircraft avionics, mechanics, or structures. Students will learn: safety practices in aviation maintenance; plan and organise aviation maintenance work activities; apply quality standards applicable to aviation maintenance processes; interpret and use aviation maintenance industry manuals and specifications; complete aviation maintenance industry documentation; perform basic hand skills, standard trade practices and fundamentals in aviation maintenance; apply self in the aviation maintenance environment.

Unit 1 & 2
Units of Competencies involved in: Certificate II in Aeroskills
- Interpret occupational health and safety practices in aviation maintenance
- Plan and organise aviation maintenance work activities
- Apply quality standards applicable to aviation maintenance processes
- Interpret and use aviation maintenance industry manuals and specifications
- Complete aviation maintenance industry documentation
- Perform basic hand skills, standard trade practices and fundamentals in aviation maintenance
- Apply self in the aviation maintenance environment

Unit 3&4
Units of Competencies involved in: Certificate II in Aeroskills
- Perform routine removal & installation of miscellaneous aircraft hardware and components
- Repair, modify aircraft non-primary structural sheet metal components
- Use electrical test equipment to perform basic electrical tests

Pathways
Completion of a Cert II in Aeroskills may lead to a Cert III and IV in Aeroskills, Aeroskills Structures, Aircraft Maintenance. It is recommended that students have a higher Maths and Physics if they want to continue.
Unit 1, 2, 3 & 4
VET: Certificate III in Allied Health Assistance
Course Outline

The VCE VET Health program is drawn from the HLT07 Health Training Package and covers a wide range of work areas within the health industry. Students completing this program will have the skills and knowledge required to work in an entry-level role within a range of health related areas. Certificate III in Allied Health Assistance covers workers who, under direct supervision, provide assistance to allied health professionals. Core units of competency in the program include: assist with an allied health program, recognised healthy body systems in a health care context and assist with client movement.

Unit 1 & 2
Units of Competencies involved in: Certificate III in Allied Health Assistance
• Communicate and work effectively in health
• Comply with infection control policies and procedures in health work
• Participate in WHS processes
• Apply first aid
• Contribute to effective workplace relationships
• Respond effectively to behaviours of concern
• Work effectively with others
• Use business equipment and resources
• Prepare and maintain beds
• Follow safe manual handling practices
• Transport clients
• Maintain high standard of client service

Unit 3 & 4
Units of Competencies involved in: Certificate III in Allied Health Assistance
• Contribute to effective workplace relationships
• Interpret and apply medical terminology appropriately
• Assist with an allied health program
• Maintain patient records
• Organise workplace information
• Apply the principles of confidentiality, privacy and security within the medical environment
• Assist with client movement
• Recognise healthy body systems in a health care context

Pathways
Certificate III in Allied Health Assistance may lead to employment as an allied health assistant in the areas of podiatry, physiotherapy, speech, pathology or occupational therapy. Through a higher education pathway, future employment outcomes may include physiotherapist, pharmacist, dietician or doctor.
**Year 1 & 2**

**VET Applied Fashion Design and Technology**

**Course Outline**

The aims of VET Fashion Design and Technology is to teach the understanding and interpretation of fashion design in a method that combines pattern design development and garment assembly. The course is provided through College of Fashion Design and delivered at Point Cook Senior Secondary College.

There are many business opportunities in Australia for designers/ makers with ‘hand-on’ skills in pattern making and garment construction.

**Year 1**

The course focuses on developing practical patternmaking and garment construction skills as students learn to design a range of garments based on their own measurements. Students learn how to use the SITAM AB drafting system to make personalized patterns and construct a T shirt, skirt, trousers and fitted bodice as well as develop a portfolio of designs and an understanding of the fashion industry.

Required modules:
- Identify Fabrics and Fibres
- Using a Sewing Machine
- Sew Components
- Modify patterns to create basic styles
- Draw and interpret a basic sketch
- Design and produce a simple garment
- Identify design process for fashion designs
- Follow defined OH & S policies and procedures
- Apply quality standards
- Work in the textiles, clothing and footwear industry

**Year 2**

Certificate III is the second year of your fashion course, where students will design and draft patterns to their own measurements and make up a coordinated range of 3 garments. All this is done with the SITAM AB drawing tool, a tool that teaches how to draw the human figure in various poses and also relates back to the pattern drafting tool. This Certificate also teaches the ability to draw the different parts of the garment with the necessary design principles and elements.

Required modules
- Participate in environmentally sustainable work practices
- Prepare and produce sewn garment
- Prepare design concept for a simple garment
- Identify fabrics and fibres
- Develop patterns from a block using basic patternmaking principles
- Draw a trade drawing for fashion design
- Organise and plan own work to achieve planned outcomes
- Interpret patterns and apply pattern information
- Assist in preparation of preliminary design concepts

**Assessment**

Satisfactory completion of each competency.

**Pathways**

Completing this study will assist you in the following careers:
- Apprenticeships/ Traineeships in the Clothing Industry
- TAFE and University courses in Fashion Design
- Patternmaking and garment construction
- Clothing technology
Unit 1 & 2

VET: Certificate II in Automotive Studies (Diesel)
Course Outline

Unit 1 & 2
The Certificate II in Automotive Studies (Diesel) trains students with knowledge and skills to gain competency in carrying out service and repair procedures. Through this qualification, students will develop the competencies required to repair and service diesel engines and associated components. After completion of this course and sufficient industry experience, students may seek trade recognition in Automotive Diesel.

Year 1
Units of Competencies involved in: Certificate II in Automotive Studies (Diesel)
• Carry out industry research
• Remove and replace fuel pump
• Dismantle and assemble fuel pump
• Remove and replace wheel and tyre assemblies
• Apply safe working practices
• Remove and refit batteries
• Recharge batteries

Year 2
• Remove and replace engine cylinder head
• Remove and replace radiator
• Operate electrical test equipment

Plus other electives that are chosen by the trainer

Pathways
• Apprenticeships/Traineeships in the Automotive Industry
• TAFE courses in the Automotive Industry
• Auto-Mechanical / Body Fitting / Electrical / Diesel
Unit 1, 2, 3 & 4

VET: Certificate II in Automotive Studies (Pre-apprenticeship)

Course Outline

To provide students with the skills and ability to achieve competencies which will enhance their employment and further training prospects within the automotive and automotive related industries. The Certificate II in Automotive Studies provides students with a broad base of skills necessary to maintain and service a wide range of motor vehicles. This solid grounding in the principles of automotive maintenance and repair will give you a head start in gaining an automotive apprenticeship.

Units 1 and 2

Units of Competencies involved in: Certificate II in Automotive Studies (Pre-apprenticeship)
• Carry out industry research
• Apply safe working practices
• Remove and replace carburettor
• Remove and replace fuel pump
• Dismantle and assemble fuel pump
• Remove and replace wheel and tyre assemblies
• Remove and refit batteries
• Recharge batteries
• Use and maintain workplace tools and equipment
• Participate in basic vehicle servicing operations

Units 3 and 4

Units of Competencies involved in: Certificate II in Automotive Studies (Pre-apprenticeship)
• Use and maintain measuring equipment
• Dismantle and assemble engine, four-stroke single cylinder (petrol)
• Dismantle and replace carburettors
• Remove and replace suspension, front springs
• Remove and replace brake assemblies
• Operate electrical test equipment
• Dismantle and assemble alternator

Pathways

Completing this study will assist you in the following courses and careers:
• Apprenticeships/Traineeships in the Automotive Industry
• TAFE courses in the Automotive Industry
• Auto – Mechanical / Body Fitting / Electrical
Unit 1, 2, 3 & 4
VET: Certificate II in Building & Construction
Course Outline
The aims of the VCE VET Building and Construction program are to:
• provide participants with knowledge and skill development to enhance their employment prospects
  within the building and construction industry
• enable participants to gain credit towards a nationally recognised credential and to make a more
  informed choice of vocational and career paths.

Upon completion of the program, students will have achieved approximately two thirds of the
Pre-apprenticeship certificate, comprising the certificate core and some stream specific modules.
Students wishing to complete the entire pre-apprenticeship certificate will need to undertake
modules beyond the requirements of the VCE VET program.

Modules include:
Calculations for the building Industry
Communications for the building Industry
Quality principles for the building Industry
Career studies
Basic First Aid
Building and construction industry induction
Workplace documents and plans
Workplace safety
Building structures
Levelling
Safe handling of power tools
Introduction to scaffolding

Specialist Stream Units of Study
Students must complete the a range of modules from specialist stream electives - to be advised
by the relevant TAFE.

Pathways
Career paths within the Construction Industry include:
• Building site administration • Electronic
• Foremanship • Building services
• Building administration • Drafting (architectural)
• Estimation • Union administration
• Building inspection • Contract administration
Unit 1, 2, 3 & 4

VET: Certificate II in Children’s Services Work
(support for EAL Students provided)

Course Outline
The Certificate II in Children’s Services prepares students to be competent in a range of skills, knowledge and attributes identified by the Children’s Services sector. The course has specialist children services units to enable work in child care centres when completed.

Units 1 & 2
Units of Competencies involved in: Certificate II in Children’s Services
- Ensure the health and safety of children
- Contribute to the provision of nutritionally balanced food in a safe and hygenic manner
- Support the development of children in the service
- Contribute to WHS processes
- Participate effectively in the work environment
- Work within a relevant legal and ethical framework
- Identify and respond to children at risk

Units 3 & 4
Units of Competencies involved in: Certificate II in Children’s Services
- Provide care for children
- Interact effectively with children
- Provide experiences to support children’s play and learning
- Develop understanding of children’s interests and development needs
- Apply first aid
- Work effectively with culturally diverse clients and co-workers
- Provide care for babies
- Work effectively with families to care for the child

Pathways
Certificate II in Children’s Services can provide pathways into work or further study in children’s services, in areas such as child care, home and community care, alcohol and other drugs work, disability work, social housing or mental health work. With additional training and experience, future employment opportunities may include a community health worker, counsellor, school support worker or case manager. Pathways are also available from this qualification into the Health Training Package in areas such as allied health assistance and nursing. Further study can also be undertaken in the higher education sector in areas such as social work and education.
Unit 1, 2, 3 & 4
VET: Certificate II in Community Services Work
Course Outline
VCE VET Community Services program offers students the opportunity to learn about the community services sector and explore specific contexts of work. They will develop skills in communication, information provision and processing, administration support, networking and group support. Units 3 and 4 offers scored assessment and incorporates units such as working effectively with young people and operating under a casework framework.

Unit 1 & 2
Units of Competencies involved in: Certificate II in Community Services
• Prepare for work in the community sector
• Communicate with people accessing the service
• Apply First Aid
• Participate in the WHS processes
• Follow policies, procedures and programs of the organisation
• Working with others
• Support the development of children
• Provide food services
• Prepare of disability work

Unit 3 & 4
Units of Competencies involved in: Certificate II in Community Services
• Work effectively in the leisure and health industry
• Undertake community sector work within own community
• Advocate for clients
• Operate under a caseworker framework
• Support group activities
• Work effectively with young people

Pathways
Certificate II in Community Services can provide pathways into work or further study in community services, in areas such as child care, aged care, home and community care, alcohol and other drugs work, disability work, social housing or mental health work. With additional training and experience, future employment opportunities may include a community health worker, counsellor, school support worker, case manager. Pathways are also available from this qualification into the Health Training Package in areas such as allied health assistance and nursing. Further study can also be undertaken in the higher education sector in areas such as social work and education.
Unit 1, 2, 3 & 4

VET: Certificate II in Dance
Course Outline

Certificate II in Dance aims to provide students with the technical and performance skills to begin the process of establishing a career in the entertainment industry. Students will learn the necessary knowledge and skills to enable them to participate in a variety of dance routines. Units 1 and 2 of the program include developing basic levels of physical condition for dance performance and basic dance techniques, sourcing information on the history and theory of dance and applying it to an area of work. Units 3 and 4 offers scored assessment and incorporates units such as sourcing and applying entertainment industry knowledge, preparing for a dance performance, refining basic dance techniques and applying basic dance techniques for performances.

Unit 1 & 2
Units of Competencies involved in: Certificate II in Dance
- Work effectively with others
- Develop basic dance techniques
- Follow basic safe dance practices
- Develop a basic level of physical condition for dance performance
- Perform basic jazz dance technique
- Perform basic contemporary dance technique

Unit 3 & 4
Units of Competencies involved in: Certificate II in Dance
- Prepare self for performance
- Incorporate artistic expression into basic dance performances
- Develop and apply creative arts industry knowledge
- Develop audition techniques
- Increase depth of contemporary dance technique
- Increase depth of jazz dance technique

Pathways
Completion of Certificate II in Dance will assist students in entering the dance industry. With additional training and experience, future employment opportunities may include dancer, performer and choreographer.


Unit 1, 2, 3 & 4

VET: Certificate II in Electrotechnology (Electrical Pre-Apprenticeship)

Course Outline

The Certificate II in Electrotechnology (Pre-Apprenticeship) aims to provide students with the knowledge and skills to achieve units of competence that will enhance their employment prospects in the electrical industry. It also provides students with increased opportunities of gaining an electrical apprenticeship. The program also provides experiences in and knowledge of occupations at electrotechnology trade level enabling students to make informed choices in the selection of career paths.

Unit 1 & 2

Units of Competencies involved in: Certificate II in Electrotechnology

- Dismantle, assemble and fabricate electrotechnology components
- Fix and secure equipment
- Use drawings, diagrams, schedules and manuals
- Maintain documentation
- Use basic computer application relevant to the workplace
- Document occupational hazards and risks in electrical
- Perform computations
- Provide basic sustainable energy solutions for energy reduction in domestic premises

Unit 3 & 4

Units of Competencies involved in: Certificate II Electrotechnology

- Produce routine products for carrying out electrotechnology work activities
- Identify and select components / accessories / materials for electro work activities
- Conduct in-services safety testing of electrical cord assemblies & cord connected equipment
- Attach cords & plugs to electrical equipment for connection to single phase 250V supply
- Solve problem in extra-low voltage single path circuits
- Solve problems in multiple path d.c. Circuits

Pathways

This certificate will prepare students for entry level employment in the Electrical Industry and enhance their opportunity in gaining an electrical apprenticeship. Potential career opportunities include self-employed electrician, site/factory electrician, electrical inspector.
Unit 1, 2, 3 & 4

VET: Certificate II in Engineering Studies

Course Outline

Certificate II in Engineering Studies provides students with the skills and knowledge to undertake an apprenticeship in the engineering trades. Units 1 and 2 cover areas in basic machine processing, fabrication techniques, using power tools and using computers for engineering related work activities. Depending on the electives chosen, Units 3 and 4 offers scored assessment and incorporates units such as producing basic engineering sketches and drawings, handling engineering materials and assembling and testing electronic engineering equipment and making it operational.

Unit 1 & 2

Units of Competencies involved in: Certificate II Engineering Studies

- Apply principles OH & S in work environment
- Organise and communicate information
- Interact with computing technology
- Use hand tools
- Use power tools/hand held operations
- Develop an individual career plan for the engineering industry
- Perform basic machining processes
- Apply basic fabrication techniques

Unit 3 & 4

Units of Competencies involved in: Certificate II in Engineering Studies

- Perform computations
- Participate in environmentally sustainable work practices
- Produce basic engineering sketches and drawings
- Handle engineering materials
- Apply 5S procedures
- Produce basic engineering components and products using fabrication or machining

Pathways

Certificate II in Engineering Studies provides a pathway into an engineering apprenticeship or traineeship which can lead into a range of careers in the engineering and manufacturing industries, including roles in conception, design, manufacture, installation and repair of a wide range of products. As a qualified tradesperson occupations may include boiler maker, welder, tool/die maker, hydraulics/avionics/mechanical technician, draftsperson or mechanical fitter. This qualification also provides a pathway for students considering para professional careers in engineering industry such as Mechanical Engineer.
Unit 1, 2, 3 & 4

VET: Certificate II in Furniture Making (Cabinet Making)

Course Outline
The VCE VET Furnishing program provides you with the knowledge and skills to enhance your employment prospects in the furnishing industry. The Qualifications within this program will develop your knowledge of timber and other furnishing materials, plus provide you with the ability to read plans while working on a range of projects. Unit 1 & 2 include constructing a basic timber furnishing product, preparing surfaces for finishing and communicating in the workplace. Elective units include applying hardware, applying sheet laminates by hand and applying manufactured board conversion techniques. Unit 3&4 offers scored assessment and incorporate units such as assembling furnishing components, using hand and power tools and constructing furniture using leg and rail methods.

Unit 1 & 2
Units of Competencies involved in: Certificate II Furniture Making (Cabinet Making)
- Communicate in the workplace
- Work in a team
- Work safely
- Prepare surfaces for finishing
- Provide basic emergency life support
- Make measurements
- Apply quality standard
- Join solid timber
- Work safely in the construction industry
- Construct a basic timber furnishing product
- Set up, operate and maintain basic static machines
- Follow plans to assemble production furniture
- Select and apply hardware
- Apply sheet laminates by hand
- Hand make timber joints
- Apply manufactured board conversion techniques
- Prepare for cabinet installation
- Provide assistance in cabinet installation

Unit 3 & 4
- Construct furniture using leg and rail method
- Prepare cutting list from plans and job specifications
- Read and interpret work documents
- Assemble furnishing components
- Use furniture making hand and power tools
- Participate in environmentally sustainable work practices

Pathways
Certificate II in Furnishing will assist you in pursuing a career in the furnishing Industry through vocational of higher education pathways. Apprenticeships and traineeships exist in the furniture industry in areas such as cabinet making, upholstery, polishing, soft furnishing, picture framing, floor finishing and covering. As a qualified tradesman, you can be employed in occupations such as furniture/cabinet maker, picture framer, wood machinist, kitchen fitter. Higher education pathway can lead employment opportunities in positions such as production manager and furniture design.
Unit 1 & 2

VET: Certificate II in Hairdressing

Course Outline

The Certificate II in Hairdressing will equip students with foundation skills and knowledge for a career in the Hairdressing industry. The course will also enhance a student’s applications for a hairdressing apprenticeship by providing them with basic training in competencies included at the apprenticeship level.

Unit 1 & 2

Units of Competencies involved in: Certificate II in Hairdressing

- Participate in environmentally sustainable work practices
- Perform shampoo and basin services
- Greet and prepare clients for salon services
- Dry hair to shape
- Maintain and organise tools, equipment and work areas
- Apply salon safety procedures
- Communicate in the workplace
- Work effectively in a retail environment
- Conduct financial transactions
- Perform head, neck and shoulder massage
- Apply hair braiding techniques
- Recommend hair, beauty and cosmetic products and services
- Sell products and services

Pathways

Completing this study will assist you in the following courses and careers:

- Employment on cruise ships and within the print and media sector
- Technician for a product company
- Teacher of hair and make-up
- Salon Manager/Small Business Manager
- Company Director
- Executive Manager for a product company

Hair and make-up for:

- Film and television
- Photo shoots
- Bridal market
Unit 1, 2, 3 & 4
VET: Certificate II in Horticulture
Course Outline
Certificate II in Horticulture provides you with the knowledge and skills to enhance your employment prospects in the horticulture industry. This program covers a broad range of tasks in gardening, nursery work and landscaping; as well as the foundation skills and knowledge required by the horticultural industry. Skills gained from this qualification are from units of competency including developing and maintaining plants and landscapes, propagation, pruning, treating weeds, pests and diseases, preparing turf surfaces for play and laying irrigation.

Unit 1 & 2 and Unit 3 & 4
Units of Competencies involved in: Certificate II in Horticulture
- Participate in OHS processes
- Participate in environmentally sustainable work practices
- Apply chemicals under supervision
- Operate basic machinery and equipment
- Plant horticultural crops
- Plant trees and shrubs
- Maintain pressurised irrigation systems
- Treat weeds
- Treat plant pests, diseases and disorders

Unit 3 & 4
Units of Competencies involved in: Certificate II in Horticulture
- Determine basic properties of soil and/or growing media
- Use hand tools
- Prepare & apply chemicals
- Transport, handle & store chemicals
- Recognise plants
- Undertake propagation activities

Pathways
Certificate II in Horticulture is a work ready pre-employment course designed to assist you in pursuing a career in the horticultural industry through study pathway options, such as an apprenticeship or higher education. Industry sectors include arboriculture, floriculture, landscaping, nurseries, parks and gardens and turf. With additional training and experience, future employment opportunities may include nursery worker, grounds keeper, horticulturalist or landscaper.
Unit 1, 2, 3 & 4

VET: Certificate II in Hospitality (Front of House)

Course Outline:
Certificate II in Hospitality is designed to provide students with the necessary training and skills for the achievement of competency in food and beverage service. Depending on the electives chosen, Units 1 and 2 include developing and updating hospitality industry knowledge, serving food and beverage to customers, organising and preparing food, providing visitor information and workplace hygiene. Unit 3 and 4 offers scored assessment and incorporates units such as providing food and beverage service, preparing and serving non-alcoholic beverages, responsible service of alcohol and preparing and serving espresso coffee.

Unit 1 & 2
Units of Competencies involved in: Certificate II in Hospitality (Front of House)
- Develop and update hospitality industry knowledge
- Work with colleagues and customers
- Work in a socially diverse environment
- Follow health, safety and security procedures
- Follow workplace hygiene procedures
- Apply hospitality skills in the workplace
- Serve food and beverage to customers
- Organise and prepare food
- Present food
- Clean and tidy bar area
- Receive and store stock
- Clean premises and equipment

Unit 3 & 4
Units of Competencies involved in: Certificate II in Hospitality (Front of House)
- Provide responsible service of alcohol
- Provide food and beverage service
- Prepare and serve non-alcoholic beverages
- Develop and update food and beverage knowledge
- Prepare and serve espresso coffee

Pathways
Completion of Certificate II in Hospitality may provide employment opportunities in a variety of roles; such as a food and beverage attendant, bar/bottle shop attendant, front office/receptionist, catering assistant, kitchen hand, waiter or barista. With additional training and experience, future employment, future employment opportunities may include restaurant manager.
Unit 1, 2, 3 & 4

VET: Certificate II in Hospitality (Kitchen Operations)

Course Outline

Certificate II in Hospitality (Kitchen Operations) provides students with the skill and knowledge to be competent in a range of kitchen functions and activities to work in various hospitality enterprises where food is prepared and served. Units 1 and 2 include health, safety and security procedures, workplace hygiene, working with colleagues and customers, using basic methods of cookery, receiving and storing kitchen supplies and presenting food. Units 3 and 4 offer scored assessment and incorporating units such as preparing, cooking and serving food for service, preparing appetisers and salads, stocks, sauces, soups and desserts.

Unit 1 & 2

Units of Competencies involved in: Certificate II in Hospitality (Kitchen Operations)
• Develop and update hospitality industry knowledge
• Work with colleagues and customers
• Work in a socially diverse environment
• Follow health, safety and security procedures
• Follow workplace hygiene procedures
• Use basic methods of cookery
• Organise and prepare food
• Present food
• Clean and maintain kitchen premises
• Receive and store kitchen supplies

Unit 3 & 4

Units of Competencies involved in: Certificate II in Hospitality (Kitchen Operations)
• Prepare, cook and serve food for food service
• Prepare appetisers and salads
• Prepare stocks, sauces and soups
• Prepare vegetables, fruit, eggs and farinaceous dishes
• Prepare hot and cold desserts
• Select prepare and cook poultry

Pathways

With additional training and experience, future employment opportunities may include chef, pastry chef, caterer, breakfast cook, short order cook and a fast food cook.
Unit 1, 2, 3 & 4

VET: Certificate II in Information Technology (partial completion)

Course Outline

Certificate III in Information Technology provides students with the skills and knowledge to be competent in introductory ICT technical functions. The qualification is designed to support information activities in the workplace and to achieve a degree of self-sufficiency as an advanced ICT user. Units 1 and 2 include core skills from Certificate II in integrating and operating commercial computing packages, designing organisational documents and installing software applications. Units 3 and 4 offers scored assessment and incorporates units such as using advanced features of computer applications, installing and managing network protocols, connecting internal hardware components and managing customer relationships.

Unit 1 & 2

Units of Competencies involved in: Certificate II Information Technology
- Participate effectively in OHS communication and consultative processes
- Work and communicate effectively in an IT environment
- Run standard diagnostic tests
- Operation application software packages
- Administer network peripherals
- Care for computer hardware

Unit 3 & 4

Units of Competencies involved in: Certificate II in Information Technology
- Create user documentation
- Install and optimise operating system software
- Implement and monitor environmental sustainable work practices
- Provide IT advice to clients
- Maintain equipment and software
- Provide network systems administration
- Connect internal hardware components
- Determine and action network problems

Pathways

Areas of employment may include working in personal computer support or network systems administration. With additional training and experience future employment opportunities may include software/hardware developer, systems analyst, website developer, helpdesk officer.
Unit 1 & 2

VET: Certificate II in Retail Make up and Skin Care
Certificate II in Retail Make Up and Skin Care SIB20110 has been designed as a standard entry level qualification for the Beauty industry. It applies to those wishing to develop the skills and knowledge to begin a career in as a makeup artist.

Likely functions within the Beauty industry for those who achieve this level of qualification include working within clearly defined contexts and under supervision. It involves communicating in the workplace, performing routine salon/store functions, demonstrating skin care products and designing and applying make-up in general and specialist situations.

Unit 1 & 2
Units of Competencies involved in: Certificate II in Retail Make up and Skin Care
• Apply safe working practices
• Communicate in the workplace
• Work effectively in a retail environment
• Organise and maintain work areas
• Demonstrate retail skin care products
• Design and apply makeup
• Research and apply beauty industry knowledge
• Provide service to clients
• Design and apply makeup for photography
• Merchandise products
• Conduct financial transactions
• Sell products and services
• Recommend hair, beauty and cosmetic products and services
• Perform stock control
• Provide manicure and pedicure services

Pathways
Makeup artist, working at a cosmetics counter, own Business working at a beauty salon
Unit 1, 2, 3 & 4

VET: Certificate III in Media (Multimedia)
Course Outline
Units 1 and 2 include participating in occupational health and safety processes, developing and applying creative arts industry knowledge, working with others and applying critical thinking techniques. Units 3 and 4 offers scored assessment and incorporates units such as 2D digital animations, writing content for a range of media, authoring interactive sequences and creating visual design components.

Units 1 & 2
Units of Competencies involved in: Certificate III in Media (Multimedia)
• Develop and extend critical and creative thinking skills
• Work effectively in the screen and media industries
• Follow OH&S procedures
• Produce and prepare photo images
• Produce drawings to represent and communicate the concept
• Maintain interactive content
• Follow a design process

Units 3 & 4
Units of Competencies involved in: Certificate III in Media (Multimedia)
• Create 2D digital animations
• Write content for a range of media
• Explore and apply the creative design process to 2D forms
• Author interactive sequences
• Prepare video assets
• Create visual design components

Pathways
With additional training and experience potential employment opportunities may include, camera/lighting assistant, radio program maker/presenter, editing assistant, interactive media author, production assistant, web designer, games designer, animator, special effects producer.
Unit 1, 2, 3 & 4

VET: Certificate III in Music (Performance)

Course Outline

Certificate III in Music enables students to apply a broad range of knowledge and skills in varied work contexts in the music industry. Depending on the electives chosen, Units 1 and 2 include preparing for performances, writing song lyrics, developing ensemble skills and assisting with sound recordings. Units 3 and 4 offer scored assessment and include units such as developing improvisation skills, applying knowledge of genre to music making and performing music as part of a group or as a soloist.

Unit 1 & 2

Units of Competencies involved in: Certificate III in Music (Performance)

- Implement copyright arrangements
- Work effectively in the music industry
- Follow occupational health and safety procedures
- Prepare for performances
- Make a music demo
- Compose simple songs or musical pieces
- Develop ensemble skills for playing or singing music
- Assist with sound recordings

Unit 3 & 4

Units of Competencies involved in: Certificate III in Music (Performance)

- Develop technical skills in performance
- Develop improvisation skills
- Apply knowledge of genre to music making
- Develop and maintain stagecraft skills
- Perform music as a soloist or Perform music as part of a group

Pathways

Completion of Certificate III prepares students for work in the music industry in areas such as performance, critical listening, music management and music promotions. With additional training and experience, potential employment opportunities may include professional musician, song writer, composer, arranger, copier, promoter, teacher, instrumentalist.
VET: Certificate III in Music (Technical Production)
Course Outline
Certificate III in Technical Production provides students with the practical skills and knowledge to record, mix and edit sound sources. Units 1 and 2 include developing music industry knowledge, establishing contractual and work relationships, and following health, safety and security practices. Units 3 and 4 offers scored assessment and includes units such as editing sound using digital systems, operating sound mixing consoles, operating sound reinforcement systems and mixing sound sources.

Unit 1 & 2
Units of Competencies involved in: Certificate III in Music (Technical Production)
- Work effectively with others
- Manage own work and learning
- Source and apply entertainment industry knowledge
- Follow occupational health and safety procedures
- Implement copyright arrangements
- Perform basic sound editing
- Operate professional audio equipment
- Provide event staging support
- Incorporate music technology into performance
- Assist with sound recordings

Unit 3 & 4
Units of Competencies involved in: Certificate III in Music (Technical Production)
- Provide sound reinforcement
- Record and mix a basic music demo
- Apply a general knowledge of audio to work activities
- Select and manage microphone and other audio input sources
- Set up and disassemble audio equipment

Pathways
Completion of the Certificate III prepares students for work in the music industry in areas such as sound track laying, digital editing and mixing, audio visual equipment operations and stage management and can be applied to workplaces such as stage productions, radio and medium to large recording studios. With additional training and experience, potential employment opportunities may include sound technician, tour crew member, studio engineer, theatre/television audio technician.
Unit 1, 2, 3 & 4

VET: Certificate III in Sport and Recreation

Course Outline
Certificate III in Sport and Recreation provides students with the skills and knowledge to work in the Sport and Recreation industry. In Units 1 and 2, students can choose from a range of electives to create a program of their choice, including teaching the fundamental skills of athletics, basketball, gymnastics or squash and implementing sports injury prevention. Units 3 and 4 offers scored assessment and includes core units such as conduct basic warm-up and cool-down programs, plan and conduct sport and recreation sessions and undertake a risk analysis of activities. Students also undertake electives drawn from the Aquatics, Fitness, Sport and Outdoor Recreation streams.

Unit 1 & 2
Units of Competencies involved in: Certificate III in Sport and Recreation
- Organise personal work priorities and development
- Apply First Aid
- Operate application software packages
- Provide customer service
- Respond to emergency situations
- Follow occupational health and safety policies
- Provide fitness orientation and health screening
- Reflect on professional coaching role and practice

Unit 3 & 4
Units of Competencies involved in: Certificate III in Sport and Recreation:
- Conduct basic warm-up and cool-down programs
- Plan and conduct sport and recreation sessions
- Facilitate groups
- Analyse participation behaviour
- Provide public education on the use of resources
- Undertake risk analysis of activities

Pathways
Completion of Certificate III in Sport and Recreation may lead to job outcomes including facilitating sport and recreation programs, maintaining grounds and facilities and working in the service industry in locations such as recreation and fitness centres, outdoor sporting grounds or aquatic centres. With additional training and experience, potential job outcomes may include coaching, teaching and sports administrating.
VET Certificates offered by the Hobson Bay VET Cluster for 2015

<table>
<thead>
<tr>
<th>VET Certificate</th>
<th>Venue</th>
<th>Year</th>
<th>Approx Cost</th>
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<td>Year 2</td>
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<td>Year 2</td>
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<tr>
<td>Hospitality Operations - FOH</td>
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<td></td>
<td>Year 2</td>
<td>$500 + $100 Uniform</td>
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**Cost:** The cost for these programs is yet to be determined; therefore the annual amount shown is an approximate cost only. TBC - To Be Confirmed

**More Information:** Go to your schools website to see the HOBSONS BAY VET CLUSTER VETIS STUDENT HANDBOOK FOR 2015 or http://www.vcaa.vic.edu.au/vet/programs/index.htm
### Other VET Certificates available at TAFE

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**Cost:** The cost for these programs is yet to be determined; therefore the annual amount shown is an approximate cost only.
### Year 11 - Elective Materials & Activity Charges 2015

Please read elective charges in conjunction with the Course Selection booklet

<table>
<thead>
<tr>
<th>Tick</th>
<th>Learning Area</th>
<th>Subject</th>
<th>Charge</th>
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<td><strong>The Arts</strong></td>
<td>Drama</td>
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<td>Theatre Studies</td>
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<td><strong>Health &amp; Physical Education</strong></td>
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<td>Camps and activities</td>
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<td><strong>Health &amp; Physical Education</strong></td>
<td>Health &amp; Human Development</td>
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<td></td>
<td><strong>Technology Studies</strong></td>
<td>Food Technology (food provisions)</td>
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<td>Fashion and Textiles</td>
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<td>Wood &amp; Furniture</td>
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<td><strong>VCAL</strong></td>
<td>Foundation English</td>
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<td>Foundation Maths</td>
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**Please Note:** All elective charges must be paid on course confirmation day to confirm placement in the selected high cost elective subject.

If the amount for electives is not received the student will be notified and asked to select another elective subject that does not attract material or activity charges.
Year 12 - Elective Materials & Activity Charges 2015
Please read elective charges in conjunction with the Course Selection booklet

<table>
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<th>Tick</th>
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<th>Subject</th>
<th>Charge</th>
<th>Paid</th>
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<tr>
<td></td>
<td>The Arts</td>
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<td>(Attendance at 3 Theatre Performances)</td>
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<td>Music</td>
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<td>Visual Communication &amp; Design</td>
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<td>Health &amp; Physical Education</td>
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<td>Technology Studies</td>
<td>Fashion/Textiles</td>
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<td>Food Technology (food provisions)</td>
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<td>$50</td>
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</tbody>
</table>

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